



INDIAN INSTITUTE OF MANAGEMENT, LUCKNOW  
Prabandh Nagar, IIM Road, Lucknow – 226013 U.P. (India)  
Tel. 0522-6696765, Fax: 0522 2734025  
Website: [www.iiml.ac.in](http://www.iiml.ac.in)

### **E-Tender Notice**

NOTICE INVITING TENDER from reputed Manufacturer/Distributor/Dealer for the supply of Tracksuit for IIM Lucknow & IIM Lucknow Noida Campus.

<b>IMPORTANT DATES</b>	
Last date and time for submission of tender	26/12/2018 at 1400 hrs
Date and time for Opening of technical bid	28/12/2018 at 1500 hrs
Venue for opening of Technical and Financial bids	Indian Institute of Management, Prabandh Nagar, IIM Road, Lucknow – 226 013 (U.P.)
Date of opening of financial bids will be intimated to the eligible vendors later on.	

NIT No. – IIML-PUR/Tracksuit/29/2018-19 date 13/12/2018. E-tenders are invited for Tracksuit for Indian Institute of Management, Lucknow. A free view NIT is available on Govt. E-Procurement portal i.e. <https://eprocure.gov.in>. and on institute website [www.iiml.ac.in](http://www.iiml.ac.in). Interested Manufacturer/ Distributor/ Dealer/ Vendors are requested to sign-in (new user sign-in only with DSC) online to obtain user-ID and password using Digital Signature. The bid duly filled in may be uploaded on E-Portal of Govt. site i.e. <http://eprocure.gov.in> using Digital Signature before the last date and time of submission as mentioned above. The credentials as listed below shall be uploaded online.

### **IMPORTANT INSTRUCTIONS FOR BIDDERS**

1. Indian Institute of Management, Lucknow, an autonomous body, under the Ministry of Human Resources Development, Government of India invites offers in prescribed BOQ from reputed vendors with the specifications in prescribed Performa.
2. Indian Institute of Management, Lucknow invites the quotations in single bid system for procuring Tracksuit for Student Affairs.
3. The details of terms and conditions are being given in tender document.
4. Indian Institute of Management Lucknow invites offers in prescribed BOQ from reputed Dealer/Distributor/Manufacturer for Tracksuit with the specifications in enclosed Performa.
5. The technical specification of Tracksuits are to be complied with by the bidder, as detailed in the BOQ.

6. Tenderer who has downloaded the tender from the Govt. site shall not tamper/modify the tender document including downloaded price bid (BOQ) template in any manner. In case, if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited.
7. **Amendments to Bidding Documents:** At any time before the deadline for submission of Bids, the purchaser may, for any reason deemed fit by it, can modify the Bidding Documents by issuing suitable amendment(s) to it. Prospective bidders are advised to check the same before submission of bids.
8. All pages of the Bid should be stamped, signed, page numbered and indexed.
9. All Payment will be made electronically through NEFT/RTGS and therefore the firm is requested to submit the bank details while raising the bill(s) (Name of Firm, Name of Bank, Account Number, Name of Branch and code & IFSC Code) and against the bill in duplicate along with delivery challan.
10. A Bidder, who does not fulfil any of the above requirements and/or gives evasive information/reply against any such requirement, shall be liable to be ignored and rejected.
11. It is the responsibility of Bidder to go through the Bidding Document to ensure furnishing of all required documents in addition to above.
12. All filled bids are to be uploaded on the above site on or before 12:00 noon before last date of submission. Manual bids shall not be accepted.
13. IIM Lucknow reserves the right to reject any/all of the offer without assigning any reasons thereof. The bidders may seek clarification with this office from Monday to Friday between 0930 hrs to 1700 hrs) on 0522-6696929, 6696917.
14. The earnest money of Rs. 8,000/- (Rupees Eight thousand only) shall be deposited in the form of Demand Draft payable to “Indian Institute of Management Lucknow” from any Nationalized / Scheduled Bank payable at Lucknow. EMD in any other form will not be accepted. The scanned image of EMD to be uploaded online along with the document and the original one with sample of Tracksuit titled as “Earnest Money Deposit for NIT No. IIML-PUR/Tracksuit/29/2018-19 date 13/12/2018” should reach to the address mentioned below so as to reach latest by 1400 hrs. Latest by the last date of submission of tender.

To,

Officer on Special Duty  
Indian Institute of Management  
Prabandh Nagar, IIM Road, Lucknow — 226 013 (U.P.)

## General Terms and Conditions:

### **Pre-Qualification Documents Required**

1. The Bidding Party should be a registered company / firm (GST IN Registration).
2. The Bidding Party should be an authorised Firm/dealer of requisite OEM as on date.
2. The Bidding Party should possess the experience of successfully handling the supply of Tracksuit to Educational Institutes / Training Institutes or reputed organisation(s) for last 02 years. (Certificates to be enclosed along with bid).
4. The firm has to deliver the Tracksuits at Indian Institute of Management Lucknow Campus.
5. The final decision will be taken by the Committee Member on the basis of physically checking the material, price and quality.
6. **Submission of Samples**
  - (a) **The bidder should submit at least one (01 no.) acceptable sample along with hard copy of EMD & bid document of conforming to each specifications, (free of cost) to the Institute on or before the last date of bid submission.**
  - (b) Bids received without samples will not be evaluated and will be summarily rejected.
  - (c) The sample will be examined and evaluated by the Designated Technical Committee, whose decision will be final.
  - (d) Those bidders, whose sample/supply failed on testing against the laid down specifications in the past, shall not be considered.
  - (e) An approved sample of successful bidders shall be retained by Institute. In case of any dispute regarding the quality of goods supplied arises, the same would be compared with the approved sample so retained by IIM Lucknow.
  - (f) The samples of unsuccessful bidders will be returned to them. It shall be the responsibility of the unsuccessful bidder to collect the samples from IIM Lucknow.
7. **Validity of Bid:** The Bid shall remain valid for acceptance for a period of 90 days (Ninety days) after the date of Bid opening as prescribed in the Bid Document. Any Bid valid for a shorter period shall be treated as unresponsive and rejected.

### **Obligation of IIM Lucknow**

1. The estimated consumption of Tracksuits is approx. 200 nos. pieces per year which will be delivered at IIM Lucknow Campus.
2. Payment will be paid within 30 days of the supply of items on satisfactorily report.
3. **Penalty Clause:** If the firm is unable to supply the material within the stipulated time Rs.1000/- will be charged per day and maximum 10% of purchase order value. The defective piece/s will be returned and Rs. 500/- per rejected piece would be imposed as penalty on the firm.

#### **4. Earnest Money & Security Deposit**

Along with the bids, the bidder has to remit an Earnest Money Deposit (EMD) of Rs. 8000/- (Rupee Eight thousand only) along with bid in the form of Demand Draft from any nationalized bank in favour of IIM Lucknow. Successful bidder EMD will be adjusted as security money on request and will be returned without any interest after successful completion of the warranty period.

5. **Scope of Work:** Successful agency has to supply ordered brand and make of tracksuit at IIM Lucknow. The brand and model of Tracksuit are as follows:

1. Adidas essential black tracksuits and trackpants.
2. Nike As NSW woven tracksuit.
3. Nike As acdmy drill tracksuit.

FINANCIAL BID  
(NIT No. IIML-PUR/Tracksuit/29/2018-19 date 13/12/2018)

**Bill of Quantity (BOQ)**

Description of work	Brand	Offered rate per unit (Rs.)	GST @..... % per unit	Total Cost per unit
Adidas essential black tracksuits and track pants.	Adidas			
Nike As NSW woven tracksuit.	Nike			
Nike As acadmy drill tracksuit	Nike			
Cartage Charges: Delivery at IIM Lucknow Campus				

Any other Charges (if any): .....

Note:

- The Tracksuit may be required in any colour (available as per OEM).
- There would be all the sizes (small, medium, Large, extra-large & extra-extra Large)
- Rate should be quoted per piece and GST should be mentioned explicitly.
- Material of Tracksuit should be mentioned brands.

(Authorized Signature with Seal)