

# INDIAN INSTITUTE OF MANAGEMENT, LUCKNOW

Prabandh Nagar, IIM Road, Lucknow – 226013

## **E-TENDER NOTICE** **NOTICE INVITING TENDER**

NIT No. – IIML/Pur/ Library/IT/39/2018-19 dated 07/02/2019.

Online E-tenders are invited in Two-Bid Systems (i.e. Technical Bid & Financial Bid) for supply of below mentioned equipment for IIM Lucknow in E-mode from interested Vendor/Firm/Agency. A free view of NIT is available on Govt. E-Procurement portal i.e. <https://www.eprocure.gov.in> and on Institute website [www.iiml.ac.in](http://www.iiml.ac.in). Interested Firm/agencies are requested to sign-in (new user sign-in only with DSC) online to obtain user-ID and password using Digital Signature. The tender documents comprise of Technical bid and price bid. It is requested to download the Tender on acceptance of terms & conditions. The technical bid and price bid duly filled have to be uploaded on E-Portal of Govt. E-Procurement site i.e. <https://eprocure.gov.in> using Digital Signature before the last date & time of submission as mentioned in the tender notice. The credentials as listed below shall be uploaded online.

### **Bid Information Sheet**

<b>Document Description</b>	<b>Tender Document for “<u>Supply of Computers and Server for Library of IIM Lucknow</u>”</b>
<b>Tender Date</b>	<b>07/02/2019</b>
<b>Last date &amp; Time of Submission of Response to Tender Document</b>	<b>19/02/2019, 02: 00 PM</b>
<b>Bid Opening (Venue, Date &amp; Time)</b>	<b>Purchase &amp; Stores Department, IIM Lucknow, Prabandh Nagar, IIM Road, Lucknow - 226013 On 22/02/2019 at 03:00 PM</b>
<b>Validity of Tender</b>	<b>90 (Ninety) days from the date of opening of tender.</b>
<b>Bid Security/EMD</b>	<b>Rs. 28,000/- (Rupees Twenty Eight Thousand Only) in the form of Demand Draft only from any Nationalized bank in favor of Indian Institute of Management, Lucknow. A deposition of EMD through any other form will not be accepted. The scanned copy of EMD has to be uploaded online along with the bid. All the uploaded original bid documents (along with EMD) should reach address mentioned below latest by 22/02/2019 upto 02:00 PM</b>
<b>Name, Designation, Address and other details (For Submission of Response to Tender Document)</b>	<b>Officer on Special Duty, Indian Institute of Management Prabandh Nagar, IIM Road Lucknow -226013 Phone : 0522 - 6696917/6929</b>

## **GUIDELINES FOR BIDDERS**

1. IIM Lucknow invites the quotations in two bid system (Technical and Financial) for Procurement of IT Equipment i.e. PCs and Server.
2. Tenderer who has downloaded the tender from the Govt. site shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited.
3. Intending tenderers are advised to visit website [eprocare.gov.in](http://eprocare.gov.in) regularly till closing date of submission of tender for any Corrigendum/Addendum/Amendment.
4. The details of terms and conditions are being given at Tender document. The bidder has to fill all necessary details as per tender document.
5. All filled bids are to be uploaded on the above site on or before 02:00 PM on 19/02/2019. Manual bids shall not be accepted.
6. NSIC / MSME registered firms are exempted from submission of Earnest Money Deposit on submission of valid certificates.
7. Earnest Money Deposit of Rs. 28,000/- (Rupees Twenty Eight thousand only) in the form of Demand Draft only in favour of “Indian Institute of Management Lucknow” from any Nationalized Bank payable at Lucknow. Deposition of EMD through any other form will not be accepted. The scanned image of EMD to be uploaded online along with the bid documents and the original hard copy of original instruments in a sealed envelope super scribed “NIT No. – IIML/Pur/ Library/IT/39/2018-19 dated 07/02/2019” at the following address on or before 22/02/2019 at 1400 hrs.

To,

The Officer on Special Duty  
Indian Institute of Management Lucknow,  
Prabandh Nagar, IIM Road,  
Lucknow – 226 013 (U.P.)  
Phone: 0522-6696983  
Email: [osd@iiml.ac.in](mailto:osd@iiml.ac.in)

## **Tender for Procurement of 15 Computer and One Number of Server for Library of IIM Lucknow**

### **Eligibility Criteria**

The bidder must submit:

- The **letter of Authorization/Distributorship from OEM** indicating that the bidder is authorized to bid for this specific tender. Any OEM directly participate the tender need not submit such letters.
- Backend support commitment letter from the OEM specific to this tender by the vendor. OEM should submit a commitment letter along with the tender for providing full onsite support at Lucknow campus.
- Registration Number of the bidder firm along with the GST No. and the PAN number allotted by the concerned authorities.
- Details regarding the provision of support during warranty.
- Should not submit any proposal/tender, until and unless a direct query from IIM Lucknow has been received.

### **Terms and Conditions**

The bidder must ensure:

A) EMD of Rs. 28,000/- (Rupees Twenty Eight Thousand only) in the form of Demand Draft only from Nationalized/scheduled bank in favor of Indian Institute of Management Lucknow, payable at Lucknow, should be submitted. The EMD should be valid for at least 90 days. EMD of all unsuccessful bidders will be returned after finalization of the tender. EMD of the successful bidder will be returned only after receipt of Security Deposit towards Performance Guarantee.

#### **B) PERFORMANCE SECURITY**

The successful bidder will deposit performance security deposit @ 10% of award of work order amount within 15 days of issuance of work order. Performance Security can be deposited in the form of DD/FDR. The EMD of successful tenderer can be adjusted into the performance security on request. No interest will be paid by IIM Lucknow on the deposit. Performance Security will be refunded to the Firm/agency, after two months of completion of warranty period and completes the contract period in all respect. Performance Security will be forfeited if the firm fails to perform/abide by any of the terms or conditions.

#### **C) Pricing:**

- Quote price for each of the components and also the total amount as per the tender document.
- The prices are to be quoted on individual item rather than the total package.
- Quote only for the product specified in the tender. No changes in the configuration or deviation from the tender document will be permitted.

- Need not suggest any alternative product or different configuration in the same product.

**D) Supply :**

- Equipments should be supplied within 30 days of awarding the order
- The equipment(s) are to be delivered to IIM Lucknow.

**E) Installation:**

- The supplier should ensure the smooth installation of the equipment at our site at Lucknow.

**F) Payment Terms:**

- 100% payments will be released only after successful delivery, installation and commissioning of the equipments.
- The final payments will be made based on the completion certificate and total works done.

**G) Procurement Rights:**

- IIML Reserves the right to conclude the purchase with entire or partial bill of material as mentioned in the price schedule.

**Late Bids**

Bids received after the due date and the specified time for any reason whatsoever, shall not be entertained.

**Disqualification**

The proposal is liable to be disqualified in the following cases:

- 1) Proposal not submitted in accordance with this document
- 2) During validity of the proposal, or its extended period, if any, the bidder increases his quoted prices.
- 3) Proposal is received in incomplete format.
- 4) Proposal is received after due date and time.
- 5) Proposal is not accompanied by all requisite documents.
- 6) Information submitted in the tender proposal is found to be misrepresented, incorrect or false, accidentally, unwittingly or otherwise, at any time during the processing of the contract (no matter at what stage) or during the tenure of the contract including the extension period if any.

**IIML's Right to Terminate the Process**

- a) IIML may terminate the Tender process at any time and without assigning any reason. IIML makes no commitments, express or implied, that this process will result in a business transaction with anyone.
- b) This Tender does not constitute an offer by IIML. The bidder's participation in this process may result in IIML selecting the bidder to engage in further discussions and negotiations toward execution of a contract if necessary. The commencement of such negotiations does not, however, signify a commitment by IIML to execute a contract or to continue negotiations. IIML may terminate negotiations at any time without assigning any reason.

### **DISPUTE SETTLEMENT & APPOINTMENT OF ARBITRATOR:**

“All disputes or differences whatsoever arising between the parties out of or relating to the construction, meaning and operation or effect of the Tender and the resulting agreement or the breach thereof that cannot be settled by good faith and negotiations between the parties within 60 days of the commencement of negotiations shall be settled by referring the dispute to the Director, IIM Lucknow, who may either himself decide the dispute as Arbitrator or appoint some other person as Arbitrator to adjudicate the same, who shall be unconnected with IIM Lucknow. The proceedings will be governed by the provisions of the Arbitration & Conciliation Act 1996.

By consent of parties the jurisdiction of all other courts are excluded and the courts at Lucknow alone shall have jurisdiction. The language of the Arbitration shall be English.

The venue of Arbitration proceedings shall be Lucknow”

**TECHNICAL SPECIFICATIONS AND REQUIRED QUANTITIES OF ITEMS:**

<b>Sl. No.</b>	<b>Product details with Specifications requirements</b>	<b>Quantity</b>
<b>1</b>	<b>Desktop PC</b> <ul style="list-style-type: none"><li>• Processor : Intel Core i5 (7<sup>th</sup> Generation or Higher)</li><li>• OS : DOS Preloaded / LINUX/WINDOWS</li><li>• Display Type : 19.5” or Higher, 1920 x 1080</li><li>• Memory : 8 GB DDR4 Expandability upto 64 GB</li><li>• Hard Drive : 1 TB, 7200 rpm</li><li>• Optical Drive (DVD-RW)</li><li>• LAN Port with internal on board Wi-Fi</li><li>• USB Keyboard &amp; Mouse</li><li>• 3 Years onsite OEM Warranty</li></ul>	<b>10</b>
<b>2</b>	<b>ALL-IN-ONE (For OPACs)</b> <ul style="list-style-type: none"><li>• Processor : Intel Core i5 (7<sup>th</sup> Generation or Higher)</li><li>• OS : DOS Preloaded / LINUX/WINDOWS</li><li>• Display Type : 19.5” or Higher, 1920 x 1080</li><li>• Memory : 8 GB DDR4 Expandability upto 64 GB</li><li>• Hard Drive : 1 TB or higher, 7200 rpm</li><li>• Optical Drive (DVD-RW)</li><li>• LAN Port with internal on board Wi-Fi</li><li>• USB Keyboard &amp; Mouse</li><li>• 3 Years onsite OEM Warranty</li></ul>	<b>02</b>
<b>3</b>	<b>ALL-IN-ONE (For Databases)</b> <ul style="list-style-type: none"><li>• Processor : Intel Core i7 (7<sup>th</sup> Generation or Higher)</li><li>• OS : DOS Preloaded / LINUX/WINDOWS</li><li>• Display Type : 22” or Higher, 1920 x 1080</li><li>• Memory : 16 GB DDR4 Expandability upto 64 GB</li><li>• Hard Drive : 2 TB, 5400 rpm + 128 GB SSD</li><li>• Optical Drive (DVD-RW)</li><li>• LAN Port with internal on board Wi-Fi</li><li>• Graphics AMD, 2 GB</li><li>• USB Keyboard &amp; Mouse</li><li>• 3 Years onsite OEM Warranty</li></ul>	<b>03</b>
<b>4</b>	<b>Server</b> <ul style="list-style-type: none"><li>• Processor : Intel Xeon 2 * E5-2609 v4 (8C)</li><li>• OS : DOS Preloaded / LINUX</li><li>• Display Type : 19.5” or Higher, 1920 x 1080</li><li>• Memory : 32 GB DDR4 Expandability upto 128 GB</li><li>• Hard Drive : 2*1 TB SATA HDD</li><li>• Optical Drive (DVD-RW)</li><li>• USB Keyboard &amp; Mouse</li><li>• 3 Years onsite OEM Warranty</li></ul>	<b>01</b>

# Indian Institute of Management Lucknow

## TECHNICAL BID

(NIT No. IIML/Pur/Library/IT/39/2018-19 dated 07/02/2019)

S.N.	Criteria	Details	Page No.
A	Name of the Organization/Agency/Firm		
B	Name of the Managing Director/ Director/ Owner/Proprietor etc.		
C	Address & Telephone No. of the Organization/Agency/ Firm		
	Year of Establishment		
	Nature of the Business / Services		
D	<b>Eligibility Criteria</b>		
1	PAN No.		
2	GST Registration No.		
3	Earnest Money Details	Demand Draft: Date :	
4	Experience in similar field (minimum 03 years of work required)		
5	Yearly turnover of the firm during last 2 financial years (Year wise). Please attach certified copies in this regard. (a) 2017 - 2018 (b) 2016 - 2017 The average annual turnover of the contractor should not be less than Rs. 05 Lacs per annum for the last two years.		
11	Duly Sealed and Signed copy of tender document		

**Note: 1) Please upload all supporting documents.**

- **Address & Telephone No. of the Organization/Agency/ Firm**
- **PAN No.**
- **GST Registration No**
- **Experience Certificates**
- **Annual Return of Last Two Years**
- **Name of the Important Clients / Firms**

**2) If documents are not included in the application, the bid will be automatically rejected.**

**Name and signature of the tenderer**

## PROPOSED SPECIFICATION BY BIDDER

Sl. No	Product details with Specifications requirements	Qty	Brand/Make of proposed product or any other relevant information	Whether specifications is meeting with the requirement of Tender Document (Y/N)
<b>1</b>	<b>Desktop PC</b> <ul style="list-style-type: none"> <li>• Processor : Intel Core i5 (7<sup>th</sup> Generation or Higher)</li> <li>• OS : DOS Preloaded / LINUX/WINDOWS</li> <li>• Display Type : 19.5” or Higher, 1920 x 1080</li> <li>• Memory : 8 GB DDR4 Expandability upto 64 GB</li> <li>• Hard Drive : 1 TB, 7200 rpm</li> <li>• Optical Drive (DVD-RW)</li> <li>• LAN Port with internal on board Wi-Fi</li> <li>• USB Keyboard &amp; Mouse</li> <li>• 3 Years onsite OEM Warranty</li> </ul>	<b>10</b>		
<b>2</b>	<b>ALL-IN-ONE (For OPACs)</b> <ul style="list-style-type: none"> <li>• Processor : Intel Core i5 (7<sup>th</sup> Generation or Higher)</li> <li>• OS : DOS Preloaded / LINUX/WINDOWS</li> <li>• Display Type : 19.5” or Higher, 1920 x 1080</li> <li>• Memory : 8 GB DDR4 Expandability upto 64 GB</li> <li>• Hard Drive : 1 TB or higher, 7200 rpm</li> <li>• Optical Drive (DVD-RW)</li> <li>• LAN Port with internal on board Wi-Fi</li> <li>• USB Keyboard &amp; Mouse</li> <li>• 3 Years onsite OEM Warranty</li> </ul>	<b>02</b>		
<b>3</b>	<b>ALL-IN-ONE (For Databases)</b> <ul style="list-style-type: none"> <li>• Processor : Intel Core i7 (7<sup>th</sup> Generation or Higher)</li> <li>• OS : DOS Preloaded / LINUX/WINDOWS</li> <li>• Display Type : 22” or Higher, 1920 x 1080</li> <li>• Memory : 16 GB DDR4 Expandability upto 64 GB</li> <li>• Hard Drive : 2 TB, 5400 rpm + 128 GB SSD</li> <li>• Optical Drive (DVD-RW)</li> <li>• LAN Port with internal on board Wi-Fi</li> <li>• Graphics AMD, 2 GB</li> <li>• USB Keyboard &amp; Mouse</li> <li>• 3 Years onsite OEM Warranty</li> </ul>	<b>03</b>		
<b>4</b>	<b>Server</b> <ul style="list-style-type: none"> <li>• Processor : Intel Xeon 2 * E5-2609 v4 (8C)</li> <li>• OS : DOS Preloaded / LINUX</li> <li>• Display Type : 19.5” or Higher, 1920 x 1080</li> <li>• Memory : 32 GB DDR4 Expandability upto 128 GB</li> <li>• Hard Drive : 2*1 TB SATA HDD</li> <li>• Optical Drive (DVD-RW)</li> <li>• USB Keyboard &amp; Mouse</li> <li>• 3 Years onsite OEM Warranty</li> </ul>	<b>01</b>		

Name and signature of the tenderer

**FINANCIAL BID**

**NIT No. IIML/Pur/ Library/IT/39/2018-19 dated 07/02/2019**

<b>Sl. No.</b>	<b>Product details with Specifications requirements</b>	<b>Quantity</b>	<b>Offered rate (Rs)</b>	<b>GST</b>	<b>Total Amount</b>
<b>1</b>	<b>Desktop PC</b>	<b>10</b>			
<b>2</b>	<b>ALL-IN-ONE (For OPACs)</b>	<b>02</b>			
<b>3</b>	<b>ALL-IN-ONE (For Databases)</b>	<b>03</b>			
<b>4</b>	<b>Server</b>	<b>01</b>			
<b>Grand Total</b>					
Total Amount (in Figures):					

- Quoted rates should include all supply, installation, Labour and Cartages charges.
- Items should be as per specifications in tender documents.

**Name and Signature of the tenderer  
With company seal**