



## INDIAN INSTITUTE OF MANAGEMENT LUCKNOW

Prabandh Nagar, IIM Road  
Lucknow 226013

### CORRIGENDUM-II

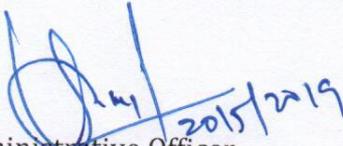
Dated: 20/05/2019

Sub: Notice of Extension for last date of tender submission.

Reference to E-tender NIT No IIML/PUR/Printing/04/2019-20 date 11/04/2019 for "Annual Rate Contract for Printing work of Indian Institute of Management, Lucknow".

Last date of Submission of tender	31 May, 2019 on or before 11:00 AM
Date of opening of Tender	The Tender documents shall be opened on the 06 June, 2019 at 03:00 PM in the presence of authorized representative of the bidders, if any

All others terms and conditions of tender shall remains unchanged.

  
Administrative Officer  
PURCHASE & STORES



## INDIAN INSTITUTE OF MANAGEMENT LUCKNOW

Prabandh Nagar, IIM Road  
Lucknow 226013

### CORRIGENDUM-I

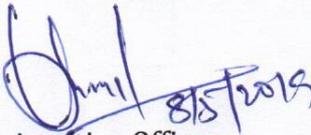
Dated: 08/05/2019

Sub: Notice of Extension for last date of tender submission.

Reference to E-tender NIT No IIML/PUR/Printing/04/2019-20 date 11/04/2019 for "Annual Rate Contract for Printing work of Indian Institute of Management, Lucknow".

Last date of Submission of tender	20 May, 2019 on or before 02:00 PM
Date of opening of Tender	The Tender documents shall be opened on the 22 May, 2019 at 03:00 PM in the presence of authorized representative of the bidders, if any

All others terms and conditions of tender shall remains unchanged.

  
Administrative Officer  
PURCHASE & STORES



## भारतीय प्रबन्ध संस्थान, लखनऊ

### INDIAN INSTITUTE OF MANAGEMENT, LUCKNOW

Prabandh Nagar, IIM Road, Lucknow – 226013 U.P. (India)

Tel. 0522-6696917, 6929, Fax: 0522 2734025

Website: [www.iiml.ac.in](http://www.iiml.ac.in)

#### E-Tender Notice

NOTICE INVITING TENDER from reputed Printing Agency / Firm for Annual Rate Contract for printing work for IIM Lucknow.

IMPORTANT DATES	
Last date and time for submission of tender	03/05/2019 upto 11:00 AM
Date and time for Opening of technical bid	08/05/2019 at 03:00 PM
Venue for opening of Technical and Financial bids	Indian Institute of Management, Prabandh Nagar, IIM Road, Lucknow – 226 013 (U.P.)
Date of opening of financial bids will be intimated to the eligible vendors later on.	

NIT No. – IIML/PUR/Printing/04/2019-20 date 11/04/2019. E-tenders are invited for printing work for Indian Institute of Management, Lucknow. A free view NIT is available on Govt. E-Procurement portal i.e. <https://eprocure.gov.in> and on institute website [www.iiml.ac.in](http://www.iiml.ac.in). Interested Firms /Agencies/Dealers/ Vendors are requested to sign-in (new user sign-in only with DSC) online to obtain user-ID and password using Digital Signature. The tender document comprises of technical and financial bid. The bid duly filled in may be uploaded on E-Portal of Govt. site i.e. <http://eprocure.gov.in> using Digital Signature before the last date and time of submission as mentioned above. The credentials as listed below shall be uploaded online.

#### **IMPORTANT INSTRUCTIONS FOR BIDDERS**

1. Indian Institute of Management, Lucknow, an autonomous body, setup by the Ministry of Human Resources Development, Government of India invites quotations in two bid system (Technical and Financial) in prescribed format for Annual Rate Contract for printing work for IIM Lucknow.
2. The details of terms and conditions are being given at part 1 (Technical) and part 2 (Financial).
3. The technical specification of printing work are to be complied with by the bidder, as detailed.

4. Tenderer who has downloaded the tender document from the Govt. site shall not tamper/modify the tender document including downloaded Financial bid template in any manner. In case, if the same is found to be tampered/modified in any manner, tender will be completely rejected and EMD would be forfeited.
5. Amendments to Bidding Documents: At any time prior to the deadline for submission of Bids, the purchaser may, for any reason deemed fit by it, modify the Bidding Documents by issuing suitable amendment(s) to it. Prospective bidders are advised to check the same before submission of bids.
6. All pages of the Bid should be stamped and signed by the bidder.
7. A Bidder, who gives evasive information/reply against any such requirement, shall be liable to be ignored and rejected.
8. It is the responsibility of Bidder to go through the Bidding Document to ensure furnishing of all required documents in addition to above.
9. All filled bids are to be uploaded on the above site on or before 11:00 AM before last date of submission. Manual bids shall not be accepted.
10. IIM Lucknow reserves the right to reject any of the offer without assigning any reasons thereof. You may seek clarification with this office on working days between 09:30 hrs to 1700hrs) on 0522- 6696917, 6929.

Earnest money of Rs. 10,000/- (Rupees Ten Thousand only) in the form of Demand Draft in favour of Director, Indian Institute of Management Lucknow from any Nationalized Bank payable at Lucknow. Deposition of EMD through any other form will not be accepted. The scanned image of EMD to be uploaded online along with the technical document and the original instrument of EMD should reach to the address mentioned below to reach latest by 11:00 AM on the last date of submission of tender. Registered firm under NSIC/MSME scheme are exempted from submission of Earnest money Deposit (EMD) on submission of valid attested documentary proof.

**To,**

**The Officer on Special Duty (OSD)  
Indian Institute of Management  
Prabandh Nagar, IIM Road,  
Lucknow — 226 013 (U.P.)**

NIT No. IIML/PUR/Printing/04/2019-20 date 11/04/2019

**PART-I (TECHNICAL BID)**

**CONSIGNEE:** Indian Institute of Management Lucknow (IIML), Prabandh Nagar, IIM Road, Lucknow-226013

**PERIOD OF CONTRACT:** One year, contract period may be extended on year to year basis & on mutual consent for a maximum period of 3 (Three) years including the initial one year contract, subject to satisfactory performance of the firm.

**ELIGIBILITY CRITERIA:** The bidder should have following qualifications for bidding:

- a. Shall have annual turnover of not less than 2.50 lakhs during the last three years.
- b. Shall have experience of working for Govt. Deptt./PSU./Institution/Organization of repute for 03 years
- c. Shall have PAN and GST registration.
- d. The bidder shall not have blacklisted by any Ministry/Department of the Govt. of India or PSU or any other organization (please submit a self-declaration.)
- e. The bidder shall submit Earnest money deposit of Rs. 10,000/- (Rupees Ten Thousand only) has to be deposited in the form of Demand Draft in favour of Indian Institute of Management, Lucknow from any nationalized bank.

**Firm & Fixed Rates-** Rates should be quoted on a firm & fixed price basis. Request for RATES enhancement of contracted rates shall not be considered under in any circumstances. Rates should be quoted for the goods of specific brand where the brand name is specified and the rates should not be above MRP.

**TERMS & CONDITIONS:** Terms & Conditions as set in this Tender Document shall have to be complied with by the bidder. Offers not complying with such terms & conditions may be ignored/rejected at the discretion of the Institute.

**EARNEST MONEY:** An amount of Rs. 10,000/- (Rupees Ten Thousand only) has to be deposited in the form of Demand Draft in favour of **Indian Institute of Management, Lucknow** from any nationalized bank while submitting the tender. Tenders received without EMD shall be ignored and will not be considered under any circumstances. EMD of bidders who submit the sealed quotations but withdraw the same before expiry of the tender validity date may be forfeited at the discretion of IIML. Registered firm under NSIC/MSME scheme are exempted from the submission of Earnest money Deposit on submission of valid attested documentary proof.

**PERFORMANCE SECURITY:** Successful bidder shall be required to furnish a Performance Security of Rs.50,000/- (Rupees Fifty Thousand only) in form of Demand Draft from any nationalized bank **for the contract period**. The Performance security will be released after successful completion of the contract period.

**LATE/DELAYED TENDERS:** Tenders received after closing date and time prescribed in this tender's enquiry shall NOT be accepted under any circumstances.

**PURCHASER'S RIGHT:** IIML reserves the right to reject any tender/all tenders in full or part thereof without assigning any reasons.

#### **EVALUATION & AWARD OF CONTRACT –**

Contract shall be awarded to the firm (s) offering the lowest price for maximum items. The firm (L-1) will deposit their sample (quality mentioned in tender notice) items in the Purchase section which they will be supplying during the contract period.

The IIML will award the contract to the tenderer (s) whose tender has been determined to be substantially responsive and who has offered the lowest evaluated tender price.

In case two firms offering the lowest evaluated prices, then only item-wise rate will be evaluated for those two firms and the contract will be awarded to the two firms item-wise on L-1 basis.

#### **II - TERMS AND CONDITIONS**

1. The Rate Contracts shall be valid for the period of one year from the date of awarding the Contracts. The contract period may be extended on year to year basis & on mutual consent for a maximum period of 3 (Three) years including the initial one year contract, subject to satisfactory performance of the firm.
2. The Annual Rate Contract awarded as a result of this Tender Enquiry will be in the nature of a Standing offer. Actual Supply Order may be placed from time to time against the (Annual Rate Contract) ARCs concluded on the basis of such rate contract(s). No guarantee can be given as to the minimum or actual requirement. Based on the expenditure incurred during the current year, contract value for the proposed Rate Contract is expected to be around Rs. 5 lakhs per annum.
2. IIML reserves the right to conclude parallel Rate Contracts with one more supplier and place Orders on such firm that may be the most economical to it or suitable to its requirements.
3. If the successful Bidder fails to fulfill his obligations under this Tender i.e., Non-adherence to terms and conditions contained in this Tender, the IIM Lucknow has reserve the right to terminated the contract and the EMD/Performance Securities of such Firm shall be forfeited.
4. All disputes arising out of or in any way connected with the agreement shall be referred to the Director Indian Institute of Management, Lucknow” and the decision of Director will be final and binding. However, any existence dispute arising out this Contract will be full under the Jurisdiction of Courts of Lucknow District.
6. Delivery period: Within 15 days or as urgency of the placing of confirmed supply order on the firm or as stipulated in the Supply Order.
7. Payment terms: 100% payment shall be released on satisfactory receipt of the goods/articles ordered. Advance payment will not be made under any circumstances.
8. Dispatch Instructions: Goods/Articles are required to be delivered at IIML premises on free of cost.

9. Institute will not pay separately for transit insurance and the supplier will be responsible till the entire goods/articles received in good condition at the IIM Lucknow.
10. Tenderers are requested to quote their prices on a firm & fixed basis only for the entire period of the Rate Contract. Tenders of the firms received with prices quoted on variable basis shall be rejected straightaway.
11. GUARANTEE/WARRANTY: The contractor shall guarantee that the goods, articles sold and supplied to the IIM Lucknow under this contract shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specification and particulars contained/ mentioned in the Tender enquiry. The date of manufacturing of the items supplied will not be more than 6 (six months) old.
12. Tendering firms are at liberty to be present or authorize a representative to be present at the opening of the tender at the time and date as specified by the Institute.
13. Duties & Taxes -Tenderers should quote their rates without taxes / GST.
14. TENDERERS ARE REQUESTED TO QUOTE THEIR RATES ON F.O.R DESTINATION BASIS (Free delivery to the consignee's premises i.e. IIM Lucknow).
15. Bids should be valid for a minimum period of One Hundred Twenty Days (120) days after the due date.
16. Bidders are requested to kindly go through PDF format of financial bid before quoting rates.
17. Liquidated damage:  
If the supplier fails to deliver any or all of the goods within the period specified in the purchase order, the purchaser shall without prejudice to its other remedies, deduct as liquidated damage 5% of the price of the delayed goods for each and every week (part of the week shall be considered as full week) subject to maximum of 20% of the delayed supply value and the same shall be deducted from the bill(s) or any other payment due to the party. Department shall be at liberty to terminate the agreement, cancel the purchase order and may also forfeit the Performance Security in case, supplier fails to deliver the items within stipulated delivery period.

Date .....

**Signatures of the bidder with seal**

NIT No. IIML/PUR/Printing/01/2019-20 date 01/04/2019

**Information to be furnished by the Bidder**

1.	Name of the Supplier/ Organization /Stationers.	:	
2.	Address	:	
3.	Contact Phone number/s: Mobile :	:	
4.	Year of Establishment	:	
5.	GSTIN (attach self-attested copy)		No. ....
6.	PAN No. (attach self-attested copy)		No. ....
6.	Customer Profile of the firm (Letters of Intent / last 3 Work Order / Certificate from other employers, details of work, value, etc., Done in last three financial years may be enclosed). Samples of the various jobs indicated may also be enclosed	:	Details to be furnished in the prescribed Proforma
7.	Year of Establishment	:	
8.	Yearly turnover of the firm during last 3 financial years (Year wise). Please attach certified copies in this regard. (a) 2017 - 2018 (b) 2016 - 2017 (c) 2015 - 2016 The average annual turnover of the contractor should not be less than Rs. 2.50 lacs (Rupees Two Lac Fifty Thousand only for the last three years.	:	

Additional Information, if any

(Attach separate sheet, if required) \_\_\_\_\_

Certified that all above information's are correct to the best of my/ our information, knowledge and belief.

Place.....

Name Signature & Seal of the Bidder

Date: .....

**PART – II**

NIT No. IIML/PUR/Printing/04/2019-20 date 11/04/2019

**FINANCIAL BID****List of Printing Stationery items**

Sl. No.	Item (Balarco paper)	Size	Unit	Offered rate (Rs)	GST	Total Amount
1	Paper 70 gsm	A/4	per leaf			
2	Paper 70 gsm	5.5" x 8"	per leaf			
3	Paper 70 gsm	7" x 10"	per leaf			
4	Paper 80 gsm	A/4	per leaf			
5	Paper 80 gsm	5.5" x 8"	per leaf			
6	Paper 80 gsm	7" x 10"	per leaf			
7	Paper 90 gsm	A/4	per leaf			
8	Paper 90 gsm	5.5" x 8"	per leaf			
9	Paper 90 gsm	7" x 10"	per leaf			
10	Paper 100 gsm	A/4	per leaf			
11	Paper 100 gsm	5.5" x 8"	per leaf			
12	Paper 100 gsm	7" x 10"	per leaf			
13	Paper 100 gsm	22 x 29.7 cm	per leaf			
Indian Art Paper						
1	Paper 100 gsm	A/4	per leaf			
2	Paper 100 gsm	5.5" x 8"	per leaf			
3	Paper 100 gsm	7" x 10"	per leaf			
4	Paper 120 gsm	A/4	per leaf			
5	Paper 120 gsm	5.5" x 8"	per leaf			
6	Paper 120 gsm	7" x 10"	per leaf			
7	Paper 130 gsm	A/4	per leaf			
8	Paper 130 gsm	5.5" x 8"	per leaf			
9	Paper 130 gsm	7" x 10"	per leaf			
Imported Art Paper						
1	Paper 100 gsm	A/4	per leaf			
2	Paper 100 gsm	5.5" x 8"	per leaf			
3	Paper 100 gsm	7" x 10"	per leaf			
4	Paper 120 gsm	A/4	per leaf			
5	Paper 120 gsm	5.5" x 8"	per leaf			
6	Paper 120 gsm	7" x 10"	per leaf			
7	Paper 130 gsm	A/4	per leaf			
8	Paper 130 gsm	5.5" x 8"	per leaf			
9	Paper 130 gsm	7" x 10"	per leaf			
Indian Art paper						
1	Card 220 gsm	22" x 28"	per gross			
2	Card 250 gsm	22" x 28"	per gross			
3	Card 300 gsm	22" x 28"	per gross			

4	Card 350 gsm	22" x 28"	per gross			
Imported Art Card						
1	Card 220 gsm	22" x 28"	per gross			
2	Card 250 gsm	22" x 28"	per gross			
3	Card 300 gsm	22" x 28"	per gross			
4	Card 350 gsm	22" x 28"	per gross			
Composing, Processing and Printing						
1	A/4	per page				
2	5.5" x 8"	per page				
3	7" x 10"	per page				
4	Second colour page printing: 4 pages set or part thereof	per colour				
5	Three colour printing	per three colour				
6	4 colour printing 4 page set or part thereof	per four colour set				
7	Scanning 4 colours	per sq. inch				
8	Planning & Art Work	per photograph				
9	Designing with commercial Artist Dummy & final proof text with cover colour proof	per job (per page)				
10	Lamination	per sq. inch				
11	Binding (Normal)	each copy				
12	Full ground printing per colour	per 1000				
13	Cover printing – 4 colours	per colour				
14	Cover printing per colour	per colour				
Miscellaneous with Paper						
1	Visiting Cards five colour (Victoria Special) single side (single printing)	per 100				
2	Visiting Cards five colour (Victoria Special) double side (screen printing)	per 100				
3	(a) Letter Pad A/4 Executive Bond (21.5 cm x 29.7 cm) single colour (screen printing)	per pad (100 sheet)				
4	(b) Letter Pad A/4 Executive Bond (21.5 cm x 29.7 cm) single colour (offset printing)	per pad (100 sheet)				
5	(a) Letter Pad A/4 Executive Bond (21.5 cm x 29.7 cm) double colour (screen printing)	per pad (100 sheet)				

6	(b) Letter Pad A/4 Executive Bond (21.5 cm x 29.7 cm) double colour (offset printing)	per pad (100 sheet)				
7	Letter Pad A/6 size single colour (JK Bond 80g)	per pad (100 sheet)				
8	Letter Pad 5.5" x 8" single colour (JK Bond 80g)	per pad (100 sheet)				
9	A/4 pad 5 colour Imported paper (screen printing) (21.5 cm x 29.7 cm)	per pad (100 sheet)				
10	A/6 size pad Imported paper 5 colour (screen printing)	per pad (100 sheet)				
11	5" x 8" pad Imported paper 5 colour (screen printing) (21.5 cm x 29.7 cm)	per pad (100 sheet)				
12	Letter pad A/4 Executive Bond 5 colour (screen printing) (21.5 cm x 29.7 cm)	per pad (100 sheet)				
13	A/6 size pad Executive Bond 5 colour (screen printing)	per pad (100 sheet)				
14	5.5" x 8" size pad Executive Bond 5 colour (screen printing)	per pad (100 sheet)				
15	MDP Brochure in 2 colours (250 gsm art card)	per 500				
16	MDP Brochure in 4 colours (250 gsm art card)	per 500				
17	MDP Brochure in 2 colours (250 gsm art card)	per 1000				
18	MDP Brochure in 4 colours (250 gsm art card)	per 1000				
19	MDP Brochure in 2 colours (250 gsm art card)	per 1000 (rate for above 1000)				
20	MDP Brochure in 4 colours (250 gsm art card)	per 1000 (rate for above 1000)				
21	PGP Brochure in 4 color (250gsm art card)	per 1000 (rate for above 1000)				
22	Envelopes for MDP Brochure in one colour – 100 gsm Maplitho JK SHB 7.5 x 10.5	per 500				

23	Envelopes for MDP Brochure in one colour – 100 gsm Maplitho JK SHB 7.5 x 10.5	per 1000				
24	Envelopes for MDP Brochure in single colour – 100 gsm Maplitho JK SHB 7.5 x 10.5	per 1000 (rate for above1000)	1000 small 1000 big			
25	Covering Letter in one colour/A-4 printing both side JK Bond 80 gsm	per 500				
26	Covering Letter in one colour/A-4 printing both side JK Bond 80 gsm	per 1000				
27	Covering Letter in one colour/A-4 printing both side JK Bond 80 gsm	per 1000 (rate for above1000)				
28	Covering Letter in two colours/A-4 printing both side JK Bond 80 gsm	per 500				
29	Covering Letter in two colours/A-4 printing both side JK Bond 80 gsm	per 1000				
30	Covering Letter in two colours/A-4 printing both side JK Bond 80 gsm	per 1000 (rate for above1000)				
31	Nomination Form single side ptg.	Per 500				
32	Nomination Form single side ptg.	Above 500				
33	Nomination Form both side ptg.	Per 1000				
34	Nomination Form both side ptg.	2000 and above				
35	Guest Information Card	per 500				
36	MDP Certificate (normal)	per 100				
37	MDP Certificate (special)	per 40				
38	MDP Certificate folder	Each				
39	PGP Certificate folder	each				
40	PGP Diploma certificate	Per 500				
41	Table top calendar	Per 100 hundred				
42	Table planner	Per 100				
43	Binding of Library Books	each				
44	Binding of Library Books in Law book type binding	each				
45	Binding of PGP Course Material book with cover printing	each				

46	Invitation Cards 7" x 5" (Ivory) Offset Printing					
47	a. One side	each				
48	b. Both side	each				
49	c. 5 color-one side	each				
50	d. 5 Color- both side	each				
51	Invitation Cards 8" x 5" (Ivory) Offset Printing					
52	a. One side	each				
53	b. Both side	each				
54	c. 5color – one side	each				
55	d. 5 Color - both side	each				
56	Invitation Cards 7" x 5" (Ivory) Screen Printing					
57	a. One side	each				
58	b. Both side	each				
59	c. 5 color-one side	each				
60	d. 5 Color - both side	each				
61	Invitation Cards 8" x 5" (Ivory) Screen Printing					
62	a. One side	each				
63	b. Both side	each				
64	c. 5 color – one side	each				
65	d. 5 Color - both side	each				
66	Envelopes for Invitation cards 7" x 5" Offset Printing					
67	a. Single color	per 1000				
68	b. 5 colours	per 1000				
69	Envelopes for Invitation cards 8" x 5" Offset Printing					
70	a. Single color	per 1000				
71	b. 5 colours	per 1000				
72	Envelopes for Invitation cards 7" x 5" Screen Printing					
73	a. Single colour	per 1000				
74	b. 5 colours	per 1000				
75	Envelopes for Invitation cards 8" x 5" Screen Printing					
76	a. Single colour	per 1000				
77	b. 5 colours	per 1000				
78	Greeting Card offset ptg. With envelope	each				

79	Calendar – offset printing hanging type	each				
80	Diaries, pocket size (eagle brand)	each				
81	Diaries Medium size (eagle brand)	each				
82	Printing of Answer Sheet 24 pages	each				
83	Printing of Answer Sheet 20 pages					
84	Printing of Answer Sheet 16 pages	each				
85	Printing of Answer Sheet 12 pages	each				
86	Continuation Sheet 4 pages	each				
87	Summer placement confidential envelope	each				
88	Printing of Scribling pad on 80 gsm map. Size 5 – ¼” x 8 – ¾”	pad (25 sheets)				
89	Printing of Scribling pad on 80 gsm map. Size 5 – ¼” x 8 – ¾”	per (100 sheets)				
90	Printing of writing pad on 80 gsm paper both side A/4 size with ruling	pad (50 sheets)				
91	Spiral binding writing pad cover 4 colour printing on 80 gsm maplitho paper with ruling etc.	pad (50 sheets) pad (50 sheets) 1000 pad				
92	Guest House Register 200 pages (as per sample)	Register				
93	Guest House bill book (100 pages)	Each				
94	Daily Receipt book(DRB) 200 pages (as per sample)	Register				
95	Bus pass monthly (as per sample)	500 and above				
96	Bus pass daily (As per sample)	1000 and above				
97	Dak Despatch Register (200 pages) (as per sample)	Register				
98	LTC Register (200 pages) (as per sample)	Each page				
99	Student name tag with plastic cover	each				
100	student Identity card with lamination	per 100				

101	FPM/PGP poster (300 gsm)	Per sqr inch				
102	Guest card	per 100				
103	Log book (200 pages)	each				
104	PGP Diary printing with plastic cover	per copy				
105	Printing of medical form both side on 80 gsm paper A/4	pad (100 sheets)				
106	Local Conveyance form A/4 single side printing on 80 gsm paper	pad (100 sheets)				
107	Cheque and DD forwarding form single side ptg. A/4 size 80 gsm maplitho	pad (100 sheets)				
108	Receipt Book printing hard bound with numbering 5 – ½” x 8 – ¾” on 100 gsm maplitho	book				
109	PGP Calendar printing	each				
110	File cover printing both side printing on hard board with fita card sheet 34.5 Kg. M/c fold six (3 cm) cover round	each file 1000 file				
111	Accession Register Library	each				
112	Diploma Certificate	each				
113	Grade Sheet	each				
114	Application Form FPM	each				
115	Prepaid single journey ticket	per 100				
116	Attendance Register (100 pages)	each				
117	Telephone directory folder (9"x12")	each				
118	Service book with plastic cover	each				
119	Prescription pad (100 pages) (A-6 size)	each pad				
120	Window Envelopes 9” x 4” – single colour	pack of 250				
121	Window Envelopes 10” x 4 – ½” – single colour	pack of 250				
122	Measurement Book 100 pgs.	each				
123	Measurement Book 200 pgs.	each				
124	Award Certificate	each				
125	English to Hindi translation	01 page				
126	English to Hindi translation	1 page to 5 page				

127	English to Hindi translation	1 page to 10 page				
128	English to Hindi translation	10 & above				
	ENVELOPE					
1	Envelopes printing/making on 120 gsm maplitho paper A/4 size single colour	each				
2	Envelopes printing/making on 120 gsm maplitho paper A/4 size two colours	each				
3	Envelopes printing/making on 120 gsm maplitho paper A/4 size four colours	each				
4	Envelopes printing/making on 120 gsm with cloth maplitho paper A/4 size single colour	each				
5	Envelopes printing/making on 120 gsm with cloth maplitho paper A/4 size two colours	each				
6	Envelopes printing/making on 120 gsm with cloth maplitho paper A/4 size four colours	each				
7	Printing of B/4 size envelopes on 120 gsm paper	each				
8	Printing of B/4 size envelopes on 120 gsm paper with cloth	each				
9	Printing of B/4 size envelopes on 120 gsm paper with laminated without cloth	each				
10	Printing of B/4 size envelopes on 120 gsm paper with cloth laminated	each				
11	Printing of B/4 size envelopes on 120 gsm paper without cloth laminated	each				
12	Printing of envelopes A/4 size with cloth laminated	each				
13	Printing of envelopes A/4 size 150 gsm without cloth laminated	each				
14	Printing of envelopes B/4 size 150 gsm paper with cloth	each				

15	Printing of envelopes A/4 size 150 gsm with cloth laminated	each				
16	Envelopes printing hand made paper size 9" x 4"	each				
ENVELOPE						
1	Taj Mahal	7" x 5"	Per 1000			
		8" x 5"	Per 1000			
		6" x 3"	Per 1000			
		9" x 4" window	Per 1000			
		9" x 4" ordinary	Per 1000			
		10" x 4"	Per 1000			
		11" x 5"	Per 1000			
		10" x 12"	Per 1000			
2	Surya	7" x 5"	Per 1000			
		8" x 5"	Per 1000			
		6" x 3"	Per 1000			
		9" x 4" window	Per 1000			
		9" x 4" ordinary	Per 1000			
		10" x 4"	Per 1000			
		11" x 5"	Per 1000			
		10" x 12"	Per 1000			
		10"x5.6"	Per 1000			
		10"x4.5" window	Per 1000			
		10"x4.5" ordinary	Per 1000			

Date .....

Signatures of the bidder with seal