



भारतीय प्रबंध संस्थान, लखनऊ नोएडा परिसर

INDIAN INSTITUTE OF MANAGEMENT LUCKNOW NOIDA CAMPUS

B-1, Sector 62, NOIDA – 201 307 (UP)

Website: www.iiml.ac.in; E-mail:- purchase_iimlnc@iiml.ac.in

Contact No. 0120-6678419, 8545, 8660

To, M/s	RFQ- ENQUIRY No: IIMLNC/PUR/ALM- PRT-A2 /18/2019-20 Date: 03/03/2020.
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REQUEST FOR QUOTATION:- Making & Fixing of Aluminum Partition work at A2 building Ist Floor IIM Lucknow Noida Campus.

Dear Sirs,

IIM Lucknow Noida Campus intends to invite quotation for **Making & Fixing of Aluminum Partition work at A2 building Ist Floor IIM Lucknow Noida Campus.**

Kindly send us your quotation duly filled in **Annexure A** with the most competitive rates, delivery period, validity of rates etc. along with Earnest Money Deposit of Rs. 5000/- (Rupees Five Thousand only) within the date mentioned below in a sealed envelope addressed to the **Administrative Officer (P&S), Indian Institute of Management Lucknow, Noida Campus-201307 latest by Tuesday 24th March 2020 before 2:30 PM.** The quotations should be sent titled by **“RFQ- Making & Fixing of Aluminum Partition work at A2 building Ist Floor IIM Lucknow Noida Campus”** through Registered/Speed post or Courier services only. Quotations received Manual/after the due date/time shall not be considered for further processing.

Thanking you,

Yours faithfully,

Administrative Officer
Purchase & Stores

Enclosure : 1. General Terms & Conditions
2. Annexure- A

General terms and conditions

The Indian Institute of Management Lucknow is one of the premier management institutes in the country was established by Government of India, Ministry of Human Resources Development. Indian Institute of Management Lucknow took the lead in establishing a satellite campus at Noida, suburb of New Delhi in the National Capital Region.

EMD of Rs. 5000/- (Rupees Five Thousand only) will be returned to the unsuccessful bidders immediately after award of the work Order to the successful bidders. Successful Bidders awarded the Rate Contract will have to submit a Performance Security of Rs. 13,500/- (Rupees Thirteen Thousand Five Hundred only) through Demand Draft within 15 days of the award of the Work Order. In case of failure on the part of the successful firm awarded the Contract to comply with the request of Performance Security, EMD furnished with the bidders shall be stands forfeited.

Eligibility Criteria

1. The bidder must have valid GSTIN and the PAN number allotted by the concerned authorities.
2. The bidder must have two years' work experience as on 31st December 2019 for Making & Fixing of Aluminum Partition work
3. The bidder has not been blacklisted (an undertaking in this regards is required).
4. An EMD of Rs. 5000/- (Rupees Five Thousand only). Without EMD the Application/Bid will not be consider for evaluation and further processing.

Selection Criteria

The agencies/firm/vendor offering best competitive rates of higher brand/quality material in **Annexure "B"** will be treated as successful bidder.

IIM Lucknow Noida Campus reserve rights to select more than one agencies/firm/vendor offering best competitive rates of higher brand/quality.

IIM Lucknow Noida Campus reserve rights to CANCEL the process.

The decision of IIM Lucknow Noida Campus regarding shortlisting of the agencies/firm/vendors shall be final and binding on all concerned.

Terms and Conditions:-

The bidder must ensure:

A) Pricing:

- Quote best price for each of the components/items as per the RFQ document.
- Quote only for the items specified in the RFQ. No changes in the description of items shall be permitted.
- Need not suggest any alternative product or different configuration in the same product.

B) Payment Terms:

Payments will be made on after successful completion and satisfactory report from user department of regarding Making & Fixing of Aluminum Partition work at A2 building Ist Floor IIM Lucknow Noida Campus.

C) Procurement Rights: IIMLNC Reserves the right to conclude, curtail the quantity partly/entire as mentioned in the RFQ with other vendors that may be the most economical to it or suitable to its requirements.

D) Validity of rates should be of minimum 30 days.

E) GUARANTEE/ WARRANTY: The contractor shall guarantee that the stores, articles sold/supplied to the purchaser under this contract shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specification and particulars contained/ mentioned in the RFQ enquiry.

Scope of Work:-Making & Fixing of Aluminum Partition work at A2 building Ist Floor IIM Lucknow Noida Campus.

Bidders are advised to visit the Noida Campus and physically check the volume of work at work place before quoting the rates. No deviation of rates or new conditions of contract will be accepted after award of the work.

Disclaimer Clause:

IIM Lucknow NC has the discretion and right at any stage to cancel/add or amend the information, terms, procedure and protocol set out in the RFQ and the bidder has no claims against such right. The Institute has unfettered right hereunder to terminate the arrangements at any time without assigning any reason whatsoever. The jurisdiction **for dispute (s), if any, shall be Lucknow.**

DISPUTE SETTLEMENT & APPOINTMENT OF ARBITRATOR:

“All disputes or differences whatsoever arising between the parties out of or relating to the construction, meaning and operation or effect of the RFQ and the resulting agreement or the breach thereof that cannot be settled by good faith and negotiations between the parties within 60 days of the commencement of negotiations shall be settled by referring the dispute to the Director, IIM Lucknow, who may either himself decide the dispute as Arbitrator or appoint some other person as Arbitrator to adjudicate the same, who shall be unconnected with IIM Lucknow. The proceedings will be governed by the provisions of the Arbitration & Conciliation Act 1996.

By consent of parties the jurisdiction of all other courts are excluded and the courts at Lucknow alone shall have jurisdiction. The language of the Arbitration shall be English.

The venue of Arbitration proceedings shall be Lucknow”



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ANNEXURE- "A"

RFQ- ENQUIRY No: IIMLNC/PUR/ALM-PRT-A2 /18/2019-20

REQUEST FOR QUOTATION:-Making & Fixing of Aluminum Partition work at A2 building 1st Floor IIM Lucknow Noida Campus.

S.No.	Descriptions of the Firm	
1	GST No. of the Firm (attach attested copy)	
2	PAN/ GIR No. of the Firm (attach attested copy)	
3.	Registration No. of the Firm	
4.	Name of Bidding Company/ Firm	
5.	Name, and Contact No. proprietor/Director of company/Firm/ Contractor	
6.	Address of Bidding Company/ Firm/ Contractor	
7.	E-mail Address of proprietor/Director	
8.	Earnest Money Deposit	Demand Draft No. Dated Nationalized Bank:.....
9.	Do you have two years work experience making & fixing of Aluminum Partition. (if Yes, please attach supporting documents)	
10.	Have you blacklisted (an undertaking in this regards is required)	

Certified that all above information's are correct to the best of my/ our information, knowledge and belief.

Dated

Name & Signature with Seal of the Bidder



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ANNEXURE- "B"

RFQ- ENQUIRY No: IIMLNC/PUR/ALM-PRT-A2 /18/2019-20

REQUEST FOR QUOTATION:- Making & Fixing of Aluminum Partition work at A2 building 1st Floor IIML NC. Submit the RFQ latest by Tuesday 24th March 2020 before 2:30 PM.

Sr No	Particulars	Unit	Unit Rate	Rate
1	Aluminum Partition 563 Sq.ft (approx.)	Per Sq.ft		
2	Aluminum Almirah, including fittings lock. H- Handle etc. 85 sq.ft (approx.)	Per Sq.ft		
3	Almirah section 2/1/2 X 1/1/2 + Handle	Each		
4	8 mm clear glass (Saint Gobin) for shelf of Almirah 08 pcs 36" X12",24 sq.ft (approx.)	Per Sq.ft		
5	Almirah L button shelf 96 Nos (approx.)	Each		
6	Aluminum Partition section 2/1/2" X 1/1/2"+Middle 3.2" (approx.)	Each		
7	Aluminum color Sampan + Coting	Each		
8	ACP sheet 5 mm (Indo bond) wooden color	mm		
9	Magnet door 14 nos (approx.)	Each		
10	Stopper 06 nos (approx.)	each		
11	Aluminum partition 16 gauge	Per Sq.ft		
12	Door lock, Handle etc. all fittings complete (Make-Door set/ Godrej)	Each		
	TOTAL			

NOTE :- These are tentative figure which may be increase and decrease as per institutional requirement & need. The decision of IIM Lucknow Noida Campus regarding shortlisting of the agencies/firm/vendors shall be final and binding on all concerned. Bidders are advised to visit the Noida Campus and physically check the volume of work at work place before quoting the rates. No deviation of rates or new conditions of contract will be accepted after award of the work.

I/We read all the terms & conditions of this RFQ document and hereby giving our acceptance to comply all the Terms & Conditions along with Annexures of this RFQ document.

Date:

Name & Signature of the bidder with Official Stamp