



# भारतीय प्रबंध संस्थान लखनऊ, नोएडा परिसर

INDIAN INSTITUTE OF MANAGEMENT LUCKNOW NOIDA CAMPUS  
B-1, Sector 62, NOIDA – 201 307 (UP)

Website: [www.iiml.ac.in](http://www.iiml.ac.in); E-mail:

[ashok.fulzele@iiml.ac.in](mailto:ashok.fulzele@iiml.ac.in), [facility\\_management\\_nc@iiml.ac.in](mailto:facility_management_nc@iiml.ac.in); Contact No. 0120-6678532, 8419,8431

|                  |   |
|------------------|---|
| To,<br>M/s ..... | Enquiry No: IIML-NC/ESTATE/RFQ/TENNIS COURT<br>REPAIR/2024/13, Date: 18.10.2024 |
| .....            |   |
| .....            |   |

## **REQUEST FOR QUOTATION (RFQ) FOR TENNIS COURT REPAIR AT INDIAN INSTITUTE OF MANAGEMENT, LUCKNOW – NOIDA CAMPUS.**

Dear Sirs,

The Indian Institute of Management Lucknow is one of the premier management institutes in the country was established by Government of India, Ministry of Human Resources Development. Indian Institute of Management Lucknow took the lead in establishing a satellite campus at Noida, suburb of New Delhi in the National Capital Region.

IIM Lucknow, Noida Campus intends **RFQ (Request for Quotation)** from the Indian national agency/firms for Civil repairing work at IIML-NC. Kindly quote the most competitive rates on or before closing date and time duly filled in **Annexure “A”** on your organization/firm/agency letter head.

The same tender will be available on institutional website i.e. [www.iiml.ac.in](http://www.iiml.ac.in) interested vendors/agencies are requested to download the same from there itself.

The quotation must be in a SEALED Envelope and send by **SPEED POST/COURIER/BY HAND**. Quotations received after the due date/time shall not be considered for further processing. The duly filled application along with enclosures should be reached by **11<sup>th</sup> November’ 2024 (Monday) till 05:00 PM in the TENDER BOX placed at Administrative Building, GF, Indian Institute of Management Lucknow Noida Campus B-1, Sector 62, NOIDA – 201 307.**

|                                  |  |
|----------------------------------|--|
| Name of work                     | : TENNIS COURT REPAIR WORK               |
| Date of issue of Tender document | : 18th October 2024 (Friday)             |
| Last Date for submission Tender  | : 25th October (Friday) 2024 at 05:00 PM |
| Date of opening of Quotation     | : 26th October 2024 at 11:00 AM          |

Head Administration  
For Indian Institute of  
Management Lucknow  
Noida Campus

1. The Bidder is advised to attach all supported documents as per tender notice.
2. If the tenderer fails to start the work within a week of receipt of letter of acceptance, the work shall be withdrawn.
3. The terms and condition/scope of work for providing and fixing given in notice inviting tender are also part of the General Terms & Conditions. If any of these is in the contradictions, most favorable to the Institute will prevail upon.
4. The Director, Indian Institute of Management, Lucknow reserves the right to reject one or all the tenders without assigning any reason. No claim, whatsoever, shall be entertained on this account.
5. Tenderer incorporating additional conditions are liable to be rejected.
6. Tenderers are advised to visit the Noida Campus and physically check the volume of work at work place before quoting the rates. No deviation of rates or new conditions of contract will be accepted after award of the work.
7. No support of man power, material (Tools/ Machinery etc), cartage or transport etc. will be provided by the Institute. All these have to be arranged by the contractor at their own cost.
8. No advance payment will be made.

**Earnest Money Deposit of Rs. 15,000/- (Rupees Fifteen Thousand only) should be deposited (before the last date) in the below account details. Scanned Copy of receipt of the deposited as EMD should be attached with the Tender documents.**

- **Payee Name : INDIAN INSTITUTE OF MANAGEMENT LUCKNOW-NOIDA CAMPUS**
- **Banker Name: AXIS BANK LTD.**
- **Account Number : 022010100356060**
- **IFSC Code :UTIB0000022**

**Head Administration  
For Indian Institute of  
Management Lucknow  
Noida Campus**

## General Terms and Conditions

Quotations (RFQ) are invited from the Indian national agency/firms for Tennis court repairing works at IIML-NC.

### **1. SCOPE OF WORKS: -**

Agency/Firm has to do work for Tennis court repairing works at IIM Lucknow Noida Campus.

The scope of work includes Tennis court repairing works. Following work shall have to be carried out by the contractor in the prices / rates offered by him:

- A. The work includes Tennis court repairing works as per the items indicated in the BOQ requirement / Relevant I.S./ to the satisfaction of the Engineer In charge including civil repairing works. Whatever required to complete the work in all aspect.
- B. The rates Quoted includes all material, Labor costs, Transportation loading, storage, unloading cost whatsoever involved in completion of the work in all aspect.
- C. The work should be completed to the satisfaction of the Engineer incharge
- D. Receiving of satisfactory completion of respective work as per the Institute format must be obtained by the Contractor before making any claim for such work.
- E. Defect liability period is **One year** from the date of completion of all the works stipulated in BOQ/ price bid. Any defect arising in respect to the works shall be rectified by the contractor at his own cost without any claim for labour, material, transportation cost whatsoever.
- F. Contractor shall maintain proper housekeeping during the works and should remove all the debris/waste/damaged/ un used material after completion of respective work.
- G. All the material used/make as per BOQ or as instructed by the Engineer Incharge.
- H. All the Debris/ Malba etc. left after completion of the work shall be disposed off outside the campus on their own risk and cost.

### **2. ELIGIBILITY CRITERIA: -**

- A. The bidder must have Registration Number of the bidder's firm i.e., GSTIN and the PAN number allotted by the concerned authorities
- B. Having Three-year work experience in the field of Tennis court repairing works (Attach at least three work order for Sports ground like Tennis court, badminton court, Volley ball court repairing work is mandate) along with the Tender documents.
- C. Should have own Office for Tennis court repairing works in Delhi & NCR.

### **3. TERMS AND CONDITIONS: -** The bidder must ensure:

- A. Site Inspection:** Tenderer are requested to inspect the site before filling the Tender Documents. He/She must clarify all doubts regarding the nature of work, if any, before submission of the Tender Document. In this matter the Estate Office could be contacted on telephone No. 0120-6678532,8419,8431 for the purpose and any assistance in this regard.
- B.** Tenders not properly filled, mutilated, with incorrect calculations or generally not complying with the conditions are liable to be rejected. Tenderers should quote their rates both in figures and in words. All pages and enclosures are to be serially numbered.

- C. Alterations in Tender Documents:** No alterations shall be made by the tenderer in any of the tender document, and if any alternations are made or any special condition attached, the tender is liable to be rejected.
- D. Acceptance of Tender:** The Institute does not bound to accept the lowest tender. The Institute also reserves the right to reject any or all the tenders, without assigning any reason(s).
- E. Payments:** The payment will be released only after satisfactory completion of complete work and verification by the Estate Office.
- F. Procurement Rights:** IIM Lucknow Noida Campus Reserves the right to curtail, enhance, conclude the quantity with entire or partial as mentioned in the RFQ.
- G.** Validity of rates should be of minimum 90 days.
- H. GUARANTEE/WARRANTY:** The contractor shall give guarantee/warranty of at least six one year the for the Sports Ground maintenance and repair work for Tennis court minor -major repairing works along with material is used of best quality as per mentioned brand and workmanship and shall be strictly in accordance with the specifications and particulars contained/mentioned in this RFQ.
- I.** In case of supply of damaged/broken/distorted material for the civil repairing works, the same should be replaced immediately without any extra cost.
- J.** The decision of IIM Lucknow Noida Campus regarding the short listing of the agencies shall be final and binding on all concerned.
- K.** All provisions of Contract Labour (Regulation & Abolition) Act 1970 should be strictly complied with.
- L. E.S.I. & Provident Fund Obligations:** The Contractor shall follow all rules and regulations required under this Act as may be in force from time to time. All employees engaged upon the works shall be covered under these schemes and the required amounts deposited by him directly with the concerned authorities. All records in connection with the above shall be properly maintained by the Contractor and produce for scrutiny by the Institute whenever called for.
- M.** The employed workers for this contract is the SOLE responsibility of the Contractor. Any compensation for disengagement on account of death, disability of any labors(s) provided for deployment in the Institute, even if such disability manifests after the termination of the contract shall be the contractor's exclusive & sole liability and also responsibility.
- N.** The Director of the Institute shall have absolute right to impose penalty for unsatisfactory services rendered by the contractor. The decision of the Director, Indian Institute of Management LUCKNOW regarding any disputes whatsoever arising out of the contract will be final and binding on the contractor.

**4. PRICING: -**

Quote only for the items specified in this RFQ in **Annexure "A"** on your organization/firm/agency letter head. No changes in the description of items from the tender document will be permitted. Need not suggest any alternative product or different configuration in the same product.

5. **BID SECURITY DECELERATION:** - The Bid Security deceleration form **Annexure “B”** should be submitted along with tender documents.

6. **DISCLAIMER CLAUSE:** -

IIM Lucknow has the discretion and right at any stage to cancel/add or amend the information, terms, procedure and protocol set out in the BOQ and the bidder has no claims against such right. The Institute has unfettered right hereunder to terminate the arrangements at any time without assigning any reason whatsoever. The jurisdiction **for dispute (s), if any, shall be Lucknow.**

7. **DISPUTE SETTLEMENT & APPOINTMENT OF ARBITRATOR:-**

“All disputes or differences whatsoever arising relating to the contract or effect of the Tender and the resulting agreement or the breach thereof that cannot be settled by good faith and negotiations between the party within 60 days of the commencement of negotiations shall be settled by referring the dispute to the Director, IIM Lucknow, who may either himself decide the dispute as Arbitrator or appoint some other person as Arbitrator to adjudicate the same, who shall be unconnected with IIM Lucknow. The proceedings will be governed by the provisions of the Arbitration & Conciliation Act 1996.



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**REQUEST FOR QUOTATION (RFQ) FOR TENNIS COURT REPAIR AT INDIAN INSTITUTE OF MANAGEMENT, LUCKNOW – NOIDA CAMPUS.**

| Sr. No. | PARTICULARS   | DETAILS TO BE FILLED BY THE ORGANISATION/FIRM/AGENCY |
|---------|---|--|
| 1.      | Name of the Organization/Firm /Agency   |  |
| 2.      | Address of the Organization/Firm/ Agency  |  |
| 3.      | Name of the Managing Director/ Director/ Owner/Proprietor (who signs the tender document).<br>E-mail address<br>Phone No/Mobile No.   |  |
| 4.      | GST No. of the Organization/Firm/ Agency. Attach a photocopy as documentary evidence.   |  |
| 5.      | PAN No of the Organization/ Firm/ Agency. Attach a photocopy as documentary evidence.   |  |
| 6.      | Having Three-year work experience in the field of Tennis court repairing works (Attach at least three work order for Sports ground repairing and maintenance work in Tennis court, badminton court, Volley ball court is mandate) |  |
| 7.      | Non-Black Listing Certificate (Self declaration) on company letter head.  |  |

I/We have read the terms and conditions of the tender document.

Place :  
Date :

(Signature of the Contractor or His authorized signatory)  
(Name with Official Seal/Stamp)

**UNDERTAKING/ BLACK LISTING**

The Director  
Indian Institute of Management Lucknow  
Noida Campus  
Plot B-1, Institutional Area,  
Sector -62 Noida UP 201307.

**Enquiry No.:- IIML-NC/ESTATE/RFQ/TENNIS COURT REPAIR/2024/13**

Dear Sir,

This is to notify you that our Firm/Company/Organization-----  
----- intends to submit a proposal for Tennis court repair works at IIM Lucknow Noida Campus.

I/We have examined the terms & conditions of tender & specification. I/We undertake, if our bid is accepted, I/we execute the civil repairing work at IIM Lucknow Noida Campus in conformity with the terms & conditions & specifications of this Tender document.

I/we declare that our Firm/Company/Organization does not involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this assignment. I/We are not blacklisted by any Central/State Government/agency of Central/State Government of India or any other country in the world/ Public Sector Undertaking/ any Regulatory Authorities in India or any other country in the world for any kind of fraudulent activities.

Date :

Yours Faithfully,

(Signature of the Bidder, with Official Seal)



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[facility\\_management\\_nc@iiml.ac.in](mailto:facility_management_nc@iiml.ac.in); Contact No. 0120-6678532, 8419,8431

**REQUEST FOR QUOTATION (RFQ) FOR TENNIS COURT REPAIR AT INDIAN INSTITUTE OF  
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**Annexure –“A”**

| S.No         | Description   | Unit  | Qty  | Rate | Amount |
|--------------|---|-------|------|------|--------|
| 1.           | Cleaning of existing surface of existing lawn tennis and filling of voids/ gaps, cracks, undulations and repair of damaged synthetic flooring by re-surfacer, water silica and sand along with chemical.<br>Providing and laying of five or more coats as per requirements layers (each) of synthetic flooring including Acrylic of Elite court 5 layers synthetic acrylic surface and/ or polyurethane (PU) based coating with aggregate etc. whatever required as per the condition of the site for proper finishing of the court as per the Applicable standards with proper cushion on existing RCC flooring of lawn tennis court as per specification and up to the satisfaction of user engineer in charge.<br>(A) Crack repair<br>(B) CC Premier<br>(C) Resto- Surface<br>(D) Pro- Master Cushion<br>(E) Prime Color<br>White line marking | Sq.ft | 7200 |      |        |
| 2.           | Practice wall repair with POP/Putty along with weather coat paint make Asian/Berger as per CPWD guidelines.   | Sq.ft | 650  |      |        |
| 3            | Providing, Supplying and Fixing of Mild Steel lawn tennis moveable posts with Tennis Net (Garware Company) with wheel as per standard size of Powder coated with net of standard brand with internal mechanism made of brass that activates net adjustment with turn of handle made of brass and permits net adjustment and as per ITF standard and specifications. Complete as per direction of Engineer-in-charge 01 set color white  | Set   | 01   |      |        |
| <b>TOTAL</b> |   |       |      |      |        |



**GST will be extra as applicable.**

I/We read all the terms & conditions of this Tender document and hereby giving our acceptance to comply all the Terms & Conditions. Certified that all above information's are correct to the best of my/ our information, knowledge and belief. In case, if any information found incorrect, my candidature will be cancelled.

Name & Signature of the Contractor with seal

**Annexure –“B”**  
**Bid Security Declaration Form**

To,  
The Head Administration,  
Indian Institute of Management Lucknow Noida Campus

Dear Sir,

I/We, the undersigned declare that: I/We understand that bids must be supported by a Bid Security Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with IIML for a period of two years from the date of notification if I am /We are in a breach of any obligation under the bid conditions because I/We

a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity or its extended period, if any; or

b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity:

(i) fail or refuse to execute the contract, if required, or

(ii) fail or refuse to furnish the Performance Bank Guarantee, in accordance with the Instructions to Bidders.

c) If the bidder is found indulging in any corrupt, fraudulent or other malpractice in respect of the bid; I/We understand this Bid Security Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of

(i) the receipt of your notification of the name of the successful Bidder; or

(ii) thirty days after the expiration of the validity of my/our Bid.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

STAMP & SIGNATURE OF THE BIDDER