



भारतीय प्रबंध संस्थान, लखनऊ नोएडा परिसर

INDIAN INSTITUTE OF MANAGEMENT LUCKNOW, NOIDA CAMPUS

Plot no.B-1, Sector -62 Institutional Area, Noida-201307, U.P

Tel: 0120-6678515 | Fax: 0120-6678506

Website: www.iiml.ac.in | E-mail: purchase_iimlnc@iiml.ac.in

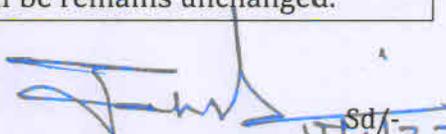
CORRIGENDUM-I

Subject: Supply of Classroom Chairs (510 Nos.) At IIM Lucknow Noida Campus with 3 Years Onsite Comprehensive Warranty

Reference to above NIT No. – IIML-NC/PUR/CLASSROOM CHAIRS/2021/015 Dated: 30/12/ 2021 was uploaded on the CPP Portal <https://eprocure.gov.in> as well as on our website. In the same context, a Pre-Bid meeting was held today (Monday, January 10, 2022). Based on the inputs received by participated firms, one common query needs attention and corrected as under:

Sl. No.	Published As	Corrected version may be read as under
1	<p>Specifications & Key Features of classroom chair :</p> <p>Point no.04 – MECHANISM: <u>SINGLE POINT LOCK:</u> Conventional mechanism with one lever control for lock and seat height adjustment. Mechanism made out of MS Plate thickness is 3mm and the seat is tilting angle is 3°~10°. and back tilting angle is 87°~106°. Also, it has a back tension adjustment knob.</p> <p><u>FOUR POINT LOCK:</u> Mechanism with two lever control for lock and seat height adjustment. Mechanism made out of MS Plate thickness is 3mm and the seat is tilting angle is 0°~6°. and back tilting angle is 89°~109°. Also, it has required the back tension adjustment Knob.</p>	<p>SINGLE POINT LOCK: Conventional mechanism with one lever control for lock and seat height adjustment. Mechanism made out of MS Plate thickness is 3mm and the seat is tilting angle is 3°~10°. and back tilting angle is 87°~106°. Also, it has a back tension adjustment knob.</p> <p>FOUR POINT LOCK: REMOVED</p>

Rest of the terms & conditions of the tender document shall be remains unchanged.


Sd/-
Head Administration, Noida Campus



भारतीय प्रबंध संस्थान, लखनऊ नोएडा परिसर

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NOTICE INVITING TENDER

NIT No. – IIML-NC/PUR/CLASSROOM CHAIRS/2021/015

Dated: 30/12/ 2021

SUBJECT: SUPPLY OF CLASSROOM CHAIRS (510 NOS.)

AT IIM LUCKNOW NOIDA CAMPUS WITH 3 YEARS ONSITE

COMPREHENSIVE WARRANTY

(DOCUMENTS TO BE UPLOADED ON CPP PORTAL)

NOTICE INVITING TENDER

NIT No. – IIML-NC/PUR/CLASSROOM CHAIRS/2021/015

Dated- 30/12/ 2021

NIT No. – IIML-NC/E-tender/classroom chairs /2021/015 date 30/12/2021. E-tenders are invited for procurement of Five Hundred Ten (510 nos.) classroom chairs at Indian Institute of Management Noida Campus. A free view NIT is available on Govt. E-Procurement portal i.e. <https://eprocure.gov.in>. Interested vendors/agencies are requested to sign-in (new user sign-in only with DSC) online to obtain user-ID and password using Digital Signature. The tender document comprises of price bid may be downloaded on acceptance of terms and conditions. Duly signed the terms and condition of tender documents may be uploaded on E-Portal of Govt. site i.e. <http://eprocure.gov.in>. Complete tender document using Digital Signature before the last date and time of submission as mentioned above. The credentials as listed below shall be uploaded online.

BID IMPORTANT SHEET		
SR. NO	DESCRIPTION	DETAILS
1	Tender Description	Tender Document for <i>Supply of Classroom Chairs (510 Nos.) at IIM Lucknow Noida Campus with three (3) Years onsite Comprehensive Warranty.</i>
1	Tender Announcement date	30 th December 2021
2	Last date and time for submission of tender	21 st January 2022 by 2:00 PM
3	Pre-Bid meeting	Date & time: 10.01.2022 at 11:00 AM Venue: MDP LH-1 (Ground Floor), Administrative Block, IIM Lucknow Noida Campus, B-1, Sector -62, Noida - 201307. (Queries, if any, shall be sent to PURCHASE_IIMLNC@IIML.AC.IN 24 hours prior to the pre-bid meeting. NOTE: 1- THE BIDDERS ARE REQUESTED TO PROVIDE THE DESIGNATED CLASSROOM CHAIR SAMPLE WHILE COMING TO ATTEND THE PRE-BID MEETING 2- NO QUERIES WILL BE ENTERTAINED AFTER THE PRE-BID MEETING)
4	Bid Opening (Venue, Date & Time)	24 th January 2022 by 2:00 PM
5	Bid Validity	120 days from the date of opening of bids.
6	EMD	Rs. 1,20,000/- (One Lac Twenty Thousand Rupees Only) Payee Name: INDIAN INSTITUTE OF MANAGEMENT LUCKNOW-NOIDA CAMPUS • Banker Name: AXIS BANK LTD. • Account Number: 022010100356060 • IFSC Code :UTIB0000022 Copy of the EMD receipt should be uploaded on the website www.eprocure.gov.in.
Note The Institute reserve the right to change/revise the date of opening the tender. In such a case, the information will be displayed on the institute's website.		

Stamp & Signature of the Bidder _____

Date: _____

IMPORTANT INSTRUCTIONS FOR BIDDERS

1. Indian Institute of Management, Lucknow, an autonomous body, set up by Ministry of Education, Government of India having its office at Noida Campus, B-1, Sector-62 Institutional Area, Noida - 201 307 Uttar Pradesh (India) invites offers in prescribed BOQ from reputed vendors/agencies with the specified specifications in prescribed Performa.
2. Institute invites the quotations for procurement of classroom chairs (510 nos.) at Indian Institute of Management Noida Campus,
3. The bidder who has downloaded the e-tender from the CPP portal shall not tamper/modify the e-tender form including the downloaded price bid template in any manner. In case if the same is found to be tampered with/modified in any manner, the tender will be completely rejected and EMD would be forfeited.
4. Bidders are advised to visit the website: <https://eprocure.gov.in> after **30 December 2021** regularly till the closing date of submission of tender for any Corrigendum/Addendum/Amendment.
5. The details of terms and conditions are being given in the Tender document
6. All pages of the Bid should be stamped and signed by the bidder.
7. A Bidder, who gives evasive information/reply against any such requirement, shall be liable to be ignored and rejected.
8. It is the responsibility of Bidder to go through the Bidding Document to ensure furnishing of all required documents in addition to the above.
9. All filled bids are to be uploaded on the above site on or before 11:00 AM before the last date of submission. Manual bids shall not be accepted.
10. IIM Lucknow reserves the right to reject any of the offers without assigning any reasons thereof. You may seek clarification with this office on working days between 09:30 hrs to 1700hrs) on 0120-6678515.
11. A complete tender document is available on the website www.eprocure.gov.in. Besides this tender document is also available on the Institute website: www.iiml.ac.in. Tenders uploaded without proper information, without documentary evidence, without submission of EMD/inadequate EMD shall be summarily rejected.

EMD Rs. 1,20,000/- (Rupees One Lac Twenty thousand only) shall be deposited in the below-mentioned bank account details.

- Payee Name: INDIAN INSTITUTE OF MANAGEMENT LUCKNOW-NOIDA CAMPUS
- Banker Name: AXIS BANK LTD.
- Account Number: 022010100356060
- IFSC Code :UTIB0000022

Copy of the EMD receipt should be uploaded on the website www.eprocure.gov.in.

Note: MSME / MSE/ NSIC registered vendor will be exempted from EMD submission, subject to the firm has submitted a valid certificate as proof.

12. The successful bidder shall pay 5% of the Purchase Order value as a Security Deposit in the form of demand draft/FDR/ BG of a nationalized bank in favor of **“Indian Institute of Management, Lucknow Noida Campus”** only valid till warranty period plus two (2) months.

13. **The last date and time for submission of the tender are 21st January 2022 by 02:00 PM.**

To,
Head Administration
Indian Institute of Management Lucknow Noida Campus
B-1, Sector- 62, Noida- 201307 (U.P.)

TENDER DOCUMENT FOR SUPPLY OF CLASSROOM CHAIRS (510 NOS.) AT IIM LUCKNOW NOIDA CAMPUS WITH THREE (3) YEARS ONSITE COMPREHENSIVE WARRANTY.

NIT No. – IIML-NC/PUR/CLASSROOM CHAIRS/2021/015

Dated- 30/12/ 2021

1. SCOPE OF WORK:

The Indian Institute of Management Lucknow, Noida Campus is a national-level educational institute set up by the Government of India Indian Institute of Management Lucknow – Noida Campus invites NIT from reputed firms to supply Classroom Chairs (510 nos.) at Indian Institute of Management Lucknow, Noida Campus, B1- Institutional Area, Sector-62, Noida (201307) – U.P.

2. SPECIFICATION & KEY FEATURES OF CLASSROOM CHAIRS:

Indian Institute of Management Lucknow Noida Campus intends to procure Classroom Chairs (510 nos.) as per the specifications & description is given below:

SL. NO.	PARTICULAR	DESCRIPTION
1	SEAT:	The seat is made up of 12mm thick (7 layers) hot pressed plywood and molded seat foam upholstered with fabric. Seat Size 490mm (W) X 500mm (D).
2	BACKREST:	The back is made up of 12mm thick (7 layers) hot pressed plywood and moluded back foam upholstered with fabric. The back ply and foam are designed with contoured lumbar support for achieving a comfortable seating posture. Backrest available Medium Back (MB) 620mm (H) X 500mm(W).
3	BACK AND SEAT FOAM:	Foam made out of moulded Polyurethane foam with the following properties : Density: 50-60 Kg/m3 Hardness: 15-20Kgf Compression set: 50% 10Max Tensile strength: 0.9-1.2 Kg/cm2 Tear strength(Min): 2.2 N/cm Resilience: 50% - 60% Comfort / Indentation Factor: 2Min
4	MECHANISM:	SINGLE POINT LOCK: Conventional mechanism with one lever control for lock and seat height adjustment. Mechanism made out of MS Plate thickness is 3mm and the seat is tilting angle is 3°~10°. and back tilting angle is 87°~106°. Also, it has a back tension adjustment knob. FOUR POINT LOCK: Mechanism with two lever control for lock and seat height adjustment. Mechanism made out of MS Plate thickness is 3mm and the seat is tilting angle is 0°~6°. and back tilting angle is 89°~109°. Also, it has required the back tension adjustment knob.

5	GAS LIFT:	Gas lift pipe diameter 50mm and required a Height adjustment stroke of 120mm.
6	BASE:	NYLON BASE: The base is made up of injection moulded in a black glass-filled nylon and Fitted with 5Nos glides (Leveler).
7	DELTA RANGE:	Fabric with the following properties: Content: 100% Polyester Abrasion: 80,000 Flammability: Adheres to BS EN 1021-1 1994 (Cigarette) Adheres to BS 7176:1995 (Low Hazard) Color Fastness to Light: Adheres to : 5+ [BS 1006 (1990)] Rubbing: Adheres to Dry: Class 5 Adheres to Wet: Class 4.5
8	UPHOLSTERY:	Available in Fabric, (color as approved by the institute).
9	WITHOUT ARM	Classroom chairs should be without arms and support to long sitting hours

3. TERMS AND CONDITIONS

The prescribed filled-in Tender Document consisting of (i) Technical Bid and (ii) Financial Bid respectively may be filled and uploaded on the CPP portal. Each may be superscribed “**Technical Bid**” or “**Financial Bid**”, as the case may be.

A. TECHNICAL BID

The Technical Bid should contain the followings documents: -

- a) Self Attested photocopy of PAN Card.
- b) Self Attested photocopy of Company Profile.
- c) Self Attested photocopy of List of Clients
- d) Self Attested photocopy of Experience Certificate of similar work of the firm of last 3 (three) years in the field of providing such services in Central Govt. establishment/Autonomous bodies of Govt. of India, reputed Public /private organizations.
- e) Self Attested photocopy of Complete Address of the Company.
- f) Self Attested photocopy of Turnover of the firm for last three years
- g) Self Attested photocopy of GST Number.
- h) Self Attested photocopy of valid Registration Number of agency/Firm.
- i) Copy of IT Returns of the last three years.
- j) An EMD of Rs. 1,20,000/- (Rupees One Lac Twenty Thousand only) need to be submitted on account of Earnest Money Deposit. Technical Bids received without EMD or not fulfilling the prescribed conditions will be summarily rejected and the decision of the Institute in this regard shall be final.
- k) OEM Certificate

Only those bidders, whose technical bids are complete in all respects, will be considered for evaluation. Financial Bids of only those bidders will be opened whose technical bids qualify.

B. ONLINE SUBMISSION:

A free view NIT is available on Govt. E-Procurement portal i.e. <https://eprocure.gov.in>. Interested vendors/agencies are requested to sign in (new user sign-in only with DSC) online to obtain user-ID and password using Digital Signature. The tender document comprises of rate bid may be downloaded on acceptance of terms and conditions. Duly signed the terms and conditions of the tender document – Annexure-A, B, C, D may be uploaded on E-Portal of Govt. site i.e. <http://eprocure.gov.in>. Complete tender document using Digital Signature before the last date and time of submission.

Indian Institute of Management, Noida Campus reserves the right to accept or reject any or all the offers either fully or partly without assigning any reasons.

4. ELIGIBILITY CRITERIA

The Bidder must submit:

- a) The firm should have a minimum annual turnover of 10 Cr in the previous year also attached are the last three years' financials (FY 2018-19, FY2019-20, FY2020-21) copies of the certificate duly certified by CA to be submitted.
- b) Self-Attested photocopy of Experience Certificate of similar work of the firm of last 3 years in the field of providing such services in Central Govt. establishment/Autonomous bodies of Govt. of India, reputed Public sector.
- c) The firm needs to submit the documents of at least three orders with the minimum value of 50 lacs each in Central Govt. establishment/Autonomous bodies of Govt. of India, reputed Public sector.
- d) The firm should have a minimum 4.5 GeM rating (proof needs to submit)
- e) The firm should have an office in the NCR region
- f) The firms should have GSTIN & PAN allotted.
- g) The firm needs to submit Trademark Registration Certificate
- h) The firm should have certification under ISO 9001:2015 accredited by IAAF.
- i) The Firm should have BIFMA (Business Institutional Furniture Manufacturers Association) Certificate.
- j) Only OEMs are allowed to participate in the tender inquiry
- k) OEM should submit a commitment letter along with the tender for providing full onsite support at Noida Campus
- l) The details regarding the provision of support during the warranty
- m) Bidder should have a service center in NCR. Service has to be provided for all seven days of the week. Bidder will have sole responsibility to ensure service as per the tender's requirement.
- n) The Firms needs to submit valid proof of above all cited conditions.

5. GENERAL TERMS AND CONDITIONS

- I. The bidders shall quote only those products in the bid, which are not obsolete in the market and has at least residual market life i.e. the product shall not be declared end-of-life by the OEM before this period.
- II. The Bidder shall not be at liberty to withdraw or modify his tender or any terms and conditions thereof before the expiry of the said valid period. Bidders are expected to clarify only such points as specifically called upon to do so by the Accepting Officer in writing. Any withdrawal or modification made within the said period constitutes a breach of Contract and the Bidder shall be liable for damages to IIML in consequence thereof. He shall, in addition, forfeit to IIML-NC the EMD.
- III. Any Bidder which proposes any alterations to any of the conditions laid down or proposes any other conditions of any description whatsoever shall be summarily rejected.

- IV. The bidders are requested to visit the site i.e. IIM-NC classrooms before submitting the tender for a better understanding of the requirements of the institute.
- V. The submission of a tender by a Bidder implies that he has read this notice and the conditions of the Contract and has made himself aware of the scope of work, specifications of the intending item, terms & conditions, and other factors that have a bearing on the supply of the item.
- VI. Bidders must be very careful to deliver a bonafide tender, failing which the Institute at his absolute discretion and shall reserve the right of forfeiting a part or full amount of the EMD. Such tender must satisfy each condition laid down in this notice.
- VII. This NIT document will also form part of the Contract Document and must be returned duly signed along with the tender document.
- VIII. IIML-NC reserves the right to accept any tender either in full or in part, to reject all the tenders without assigning any reason. In the case of acceptance of part of the tender, completion time shall also be reduced to the extent considered appropriate, by the Institute.
- IX. IIML-NC reserves the unilateral right to amend this document in writing at any time. IIML-NC also reserves the right to cancel or reissue the document at its sole discretion. If an amendment is issued it shall be provided in form of a corrigendum and shall be uploaded on the CPP portal & IIML website.
- X. The Bidders shall depute their authorized representative at the time of opening the tender if they so desire. However, the Bidders with the signature of the representative duly attested shall issue such representatives with an authorization letter.
- XI. Bidders shall not contact IIML-NC on any matter relating to their Proposal from the time of opening of the Technical Proposal till the work is awarded. If a Bidder wishes to bring additional information to the notice of IIML, it should do so in writing during the pre-bid meeting on January 10, 2022 @11:00AM at the address indicated above.
- XII. Any effort by the Bidder to influence IIML in IIML's Proposal evaluation, Proposal comparison or contract award decisions may result in the rejection of the firm's Proposal.
- XIII. Canvassing in any form in connection with the tender is strictly prohibited, and the tenders submitted by the Bidders who resort to canvassing will be liable to be summarily rejected.
- XIV. Compliance with tender terms: Bidder's offer must conform in all respects with the applicable specifications, terms, and conditions of the tender. No deviation from the tender specifications or terms and conditions shall be entertained and such bidder's proposal will be rejected.
- XV. It is presumed that the Bidders have examined all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bid documents or submission of a bid not substantially responsive to the bid documents in every respect will be at the Bidder's risk and may result in the rejection of its bid without any clarifications.
- XVI. The items supplied by the firm should be of the best quality and a strict view will be taken if it is found defective at any stage during or after the delivery. In case of such lapses, IIM Lucknow Noida Campus reserves the right of taking any action including termination of the contract without assigning any reasons whatsoever. IIML Lucknow also reserves the right of imposing financial penalties for any losses caused to the IIML.
- XVII. The job carried out shall be to the satisfaction of the IIM Lucknow Noida Campus, else no payment will be made. Further, depending upon the severity of negligence, IIM Lucknow Noida Campus reserves the right to blacklist the agency for a suitable period or from further participation in any of this department's contracts. The decision of the competent authority of the IIM Lucknow Noida shall be final and binding on the firm /agency.
- XVIII. Each page of the tender document must be signed by the authorized signatory of the tenderer.
- XIX. Original tender document duly signed and filled up should be uploaded.

- XX. The tender not accompanied by complete document or duly filled in all respect may be rejected.
- XXI. All erasures, cuttings, and alterations made must be attested by the authorized person while filling the tender document. Over-writing of figures is not permitted.
- XXII. If any discrepancy/misprint is noticed / specification or BOQ, it should be clarified by the Institute before quoting the rate.
- XXIII. Following procedures shall be adopted in case of difference in quoted rates in figures and words and extensions:
 - a. Where there is a difference between rates in figures and the rates, quoted in words shall be considered as correct.
 - b. Where the amount of an item is not worked out or it does not correspond to the rate either in figure or in words, the rates quoted in words shall be considered as a correct and necessary extension made.
 - c. Where the rate quoted by the tenderer in figures and words tally, but the amount is not worked out correctly, the rates quoted by the tenderer shall be considered as correct and the amount shall be corrected accordingly.

6. PRICING :

While quoting the rates, the bidder shall read the full tender document and the following parameters:

- a) Quote price for each of the components and also the total amount as per the tender document.
- b) Quote only for the product specified in the tender. No changes in the specification or deviation from the tender document will be permitted.
- c) Need not suggest any alternative product or different configuration in the same product.
- d) The rates should be inclusive of GST and all other taxes, freight charges, loading/unloading, etc. Nothing shall be paid extra except rates quoted in Price Bid.
- e) The Tenderers may please quote the unconditional rates. The price quoted at the time of submission of tender should remain valid for 120 days from the date of tender opening and the rate finalized based on these prices shall remain in force during the currency of the contract which will normally be for one year. It may specifically be noted that no changes/escalations in the accepted rates shall be allowed during the currency of the contract.

7. TENDER EVALUATION CRITERIA:

Tenderers who satisfy the conditions stipulated in the tender document and who have supplied all the documents/materials required will alone be considered as qualified Tenderers. The tenders of such qualified Tenderers alone will be considered for "Opening the Price Bid or BOQ"

8. PRE-BID MEETING:

A pre-bid meeting will be scheduled at MDP LH-1, Academic Block, IIM Lucknow Noida Campus on 10th January 2022 at 11:00 am. The prospective bidders are requested to kindly visit the site before submitting the bid. In case, the bidder needs any clarification on the tender document, the same shall be submitted 48 hours before the scheduled pre-bid meeting to purchase_iimlnc@iiml.ac.in the bidders are advised for inspection of the site for a better understanding of the requirements. After the pre-bid meeting, no query or clarification regarding tender will be entertained.

NOTE: THE BIDDERS ARE REQUESTED TO PROVIDE THE DESIGNATED CLASSROOM CHAIR -SAMPLE WHILE COMING TO ATTEND THE PRE-BID MEETING

9. VARIATION IN QUANTITIES-

Delivery of Furniture items shall be made by the bidders in accordance with the terms specified by IIM Lucknow Noida Campus. In case the supplied goods do not match with the given specifications, IIM Lucknow Noida Campus reserves the right to cancel the order. The competent authority reserves the right to accept the tender either in full or in part and either to increase or to decrease the quantities to the extent of twenty-five percent (25%) indicated in the tender.

10. DELIVERY:

- a) Supply of Furniture items will have to be completed within 30 days.
- b) The delivery schedule should strictly adhere. If the tenderer fails to complete the supply within the time stipulated, the order for the Supply of Classroom Chairs (510 nos.) will be liable to pay the LD OR cancel the order.
- c) The supply of all items of furniture should be completed within 30 days from the date of receipt of the purchase order.

(A) PENALTY FOR DELAYED SERVICES/LD

- i. As time is the essence of the contract, the delivery period mentioned in the purchase order should be strictly adhered to. Otherwise, the LD clause will be applied/enforced.
- ii. If the supplier fails to supply, and fix the item as per specifications mentioned in the order within the due date, the supplier is liable to pay liquidated damages of 1% of the order value for the delay of every week or part thereof subject to a maximum of 10% beyond the due date. Such money will be deducted from any amount due or which may become due to the supplier.
- iii. IIM Lucknow Noida Campus reserves the right to cancel the order in case the delay is more than 04 weeks and the contractor is not eligible for any damage from the Institute and contractor will forfeit his claim for EMD OR else EMD shall be forfeited.

(B) DURING WARRANTY:

During warranty, the successful bidder would ensure to attend the complaint registered by the Institute within 24 hours during the weekdays (Monday to Saturday) and 48 hours on other than weekdays. Failing this, a penalty of Rs.200/- per day for the first 5 days, Rs.500/- per day thereafter would be imposed and will be recovered from the Security Deposit.

11. WARRANTY PERIOD:

The Bidder should provide an onsite warranty and Free Service for a period of a minimum of three (03) years from the date of final delivery & acceptance by the institute. Undertaking to this effect shall be furnished. Including loss of time.

12. PENALTY CLAUSE

In case of any damage in supplied material under warranty period and if same is not replaced within a stipulated period, the cost of the same shall be deducted from deposited security money.

13. PAYMENT TERMS:

100% payments shall be made after delivery, installation, and acceptance by IIM Lucknow Noida Campus as per quantity and quality of tender documents/supply order along with the satisfactory

inspection made by estate office and on submission of Bank Guarantee for an equivalent value of 5% of PO value valid till warranty period plus 2 months.

12 PROCUREMENT RIGHTS:

- a) IIML reserves the right to conclude the quantity with entire or partial as mentioned in the tender.
- b) The validity of rates should be minimum of 120 days.
- c) Please indicate the rate(s) of GST/ any other Tax (as may be applicable) explicitly.

13 SAMPLE CLASSROOM CHAIR:

AFTER AWARD OF CONTRACT:

The successful bidder shall have to get advance sample approval from Institute before bulk manufacturing/ starting bulk supplies. The successful bidder shall submit a sample for Institute's approval, within 7-10 days of award of contract. Institute shall, as per the contract specifications framework, either approve the advance sample or will provide a list of modifications required in the sample within 3-5 days of receipt of the advance sample. Bidder shall be required to ensure supply as per approved sample with modifications as communicated by the institute. If there is a delay from the institute side in approval of the advance sample – the delivery period shall be re-fixed without LD for the period of delay in sample approval. In case, the sample is found to have major deviations / not conform to the contract specifications, the buyer at its discretion may call for fresh samples for approval before allowing bulk supplies or may terminate the contract after notifying the deviations to the seller.

Unless otherwise provided in the contract, all samples required for the test shall be supplied by the contractor free of cost. Where under the contract, the contractor is required to submit an advance sample, any expenses incurred by the contractor on or in connection with the production of stores in bulk, before the sample has been approved unconditionally shall be borne by the seller and he shall not claim any compensation in the event of such sample being found unacceptable by the Buyer/ consignee.

14 INDEMNITY

The vendor shall indemnify, protect and save IIM Lucknow Noida Campus against all claims, losses, costs, damages, expenses, action suits, and other proceeding, resulting from infringement of any law pertaining to patent, trademarks, copyrights, etc., or such other statutory infringements in respect of all the items supplied by them.

15 FREIGHT AND INSURANCE

The items to be supplied will be insured by the vendor against all risks of loss or damage from the date of shipment till such time it is delivered at IIM Lucknow Noida Campus.

16 DISQUALIFICATION

The proposal is liable to be disqualified in the following cases:

1. Proposal not submitted in accordance with this Tender document.
2. During the validity of the period or its extended period, if any, the bidder increases his quoted prices.
3. The proposal is received in incomplete form.
4. The proposal is received after the due date and time.
5. The proposal is not accompanied by all requisite documents.
6. Information submitted in the tender proposal is found to be misrepresented, incorrect or false, accidentally, unwittingly, or otherwise, at any time during the processing of the contract (no matter at what stage) or during the tenure of the contract including the extension period if any.
7. If the quotation is received without EMD.

8. If the quotation is sent by not superscribing inquiry no. and date.

17 **FORCE MAJEURE**

- a) IIM Lucknow Noida Campus may consider relaxing the penalty and delivery requirements, as specified in this document, if and to the extent that the delay, in performance or other failures to perform its obligations under the contract, is the result of a force majeure.
- b) If the due date of submission of tender / Tender opening is declared a holiday for the Institute, the due date for submission of tender / Tender will be extended to the same time on the next working day.

18 **TERMINATION:**

The Institute may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the Bidder, reject the offer in whole or in part. Breach of the contract shall include, but shall not be limited to the following;

- i. The Bidder is unable to provide service/supply of the item within the prescribed time limit mentioned by IIML.
- ii. If the Bidder fails to perform any other obligation(s) under the Contract;
- iii. The Institute or the Bidder goes bankrupt or goes into liquidation other than for reconstruction or amalgamation;
- iv. Notwithstanding the above, the Institute may terminate/reject the offer for violation of any law, for any reason of the quality of service; or for any irregularity committed by the bidder or any other like reasons. If the Contract is terminated, the Bidder shall stop providing services immediately.

19 **DISCLAIMER CLAUSE**

IIM Lucknow has the discretion and right at any stage to cancel/add or amend the information. Terms, procedures, and protocol are set out in the tender and the bidder has no claims against such right. The Institute has unfettered right hereunder to terminate the arrangements at any time without assigning any reason whatsoever. The jurisdiction for dispute(s) if any, shall be Lucknow.

20 **DISPUTE SETTLEMENT & APPOINTMENT OF ARBITRATOR :**

All disputes or differences whatsoever arising between the parties out of or relating to the construction, meaning and operation or effect of the Tender and the resulting agreement or the breach thereof that cannot be settled by good faith and negotiations between the parties within 60 days of the commencement of negotiations shall be settled by referring the dispute to the Director, IIM Lucknow who may either herself decide the dispute as Arbitrator or appoint some other person as Arbitrator to adjudicate the same, who shall be unconnected with IIM Lucknow. The provisions of the Arbitration & Conciliation Act 1996 will govern the proceedings. By consent of the parties, the jurisdiction of all other courts are excluded and the courts at Lucknow alone shall have jurisdiction. The language of the Arbitration shall be English and the venue of the Arbitration proceedings shall be Lucknow.

21 **ACCEPTANCE OF THE TERMS AND CONDITIONS OF THE TENDER DOCUMENT**

The bidders have to accept all the terms and conditions of this tender document and it is made known that the bidders quoting for this tender had impliedly accepted the terms and conditions of this tender.

TECHNICAL BID

S.No.	PARTICULARS	TO BE FILLED BY THE BIDDER
1	Name of Tendering Company/ Firm (Attach a certificate of Registration)	
2	Name of proprietor/ Director of company/ Firm/ Contractor	
3	Full Address of Reg. Office	
4	Contact No.	
5	E-mail Address	
6	GST No. (attach attested copy)	
7	PAN No. (attach attested copy)	
8	Self-Attested photocopy of Experience Certificate of similar work of the firm of last 3 years in the field of providing such services in Central Govt. establishment/Autonomous bodies of Govt. of India, reputed Public sector.	Yes / No (If Yes, provide details at enclosed work orders/ completion certificates.
9	The firm needs to submit the documents of at least three orders with the minimum value of 50 lacs each in Central Govt. establishment/Autonomous bodies of Govt. of India, reputed Public sector.	Yes / No If Yes, please provide details and enclose work orders/ completion certificate
10	The firm should have a minimum of 4.5 GeM rating (proof needs to submit)	Yes / No If yes, Enclose a Certificate stating the same.
11	Details of EMD (Enclose screen-shot showing the detailsof transactions/exemption certificate)	Amount of EMD: Rs. _____ UTR / Transaction No. _____ Transaction Date: _____ In case, the bidder is exempted from the deposit of EMD, please state the name of the certificate uploaded: _____
12	The firm should have an office in the NCR region	Yes / No, If yes, Attached the valid proof
13	The firm needs to submit Trademark Registration Certificate	Yes / No If yes, Attached the valid proof
14	The firm should have certification under ISO 9001:2015 accredited by IAAF.	Yes / No If yes, Attached the valid proof
15	The Firm should have BIFMA (Business Institutional Furniture Manufacturers Association) Certificate.	Yes / No If yes, Attached the valid proof

16	OEM should submit a commitment letter along with the tender for providing full onsite support at Noida Campus	Letter copy needs to attach:
17	The details regarding provision of support during warranty (Details i.e. contact person details & phone no.)	
18	Bidder should have a service center in NCR. Service has to be provided for all seven days of the week. Bidder will have sole responsibility to ensure service as per the tender's requirement.	
19	Only OEMs are allowed to participate in the tender enquiry	Yes / No If yes , Enclose a Certificate stating the same.
20	Has the bidder enclosed Acceptance & non-black-listing declaration (Annexure-B)	
21	WARRANTY PERIOD	Needs to enclose an Undertaking of 3 years onsite warranty and Free Service from the date of final delivery & acceptance by the institute

15. The firm should have a minimum annual turnover of 10 Cr in the previous year also attached are the last three years' financials (FY 2018-19, FY2019-20, FY2020-21) copies of the certificate duly certified by CA to be submitted. (attach a copy of the Balance Sheet or CA Certificate)

Financial Year	Amount (Rs. In Lakhs)	Remarks, if any
2018-19		
2019-20		
2020-21		

16. Give the list of the major contracts handled by the tendering Company/ Firm / Contractor on behalf of PSUs /Academic Organizations/Government Departments during the last 3 years in the following format. Copies of the performance report must be enclosed for each work done.

S.No.	Name of Client with Name, Organization, Address, Telephone, and Fax Numbers	Geographical location (City & State) of Client (North/ South/ East / West)	Contract Value (Rs. in lacs)	Completion certificate/ work order enclosed? If yes, mention page	Duration of Contract	
					From Date	To Date
1						
2						
3						
4						

Note: Furnish information in the table above along with supporting documents (to be attached). This is to certify that I have understood the terms & conditions of the tender document and all the information provided above & enclosed is true to the best of my knowledge and belief.

Stamp & Signature of the Bidder _____

Date: _____

DECLARATION REGARDING BLACKLISTING / DEBARRING FROM

TAKING PART IN Govt TENDER BY GOVT. DEPT./PSUs

I/We Proprietor/ partner(s)/ Director(s) of M/S _____ hereby declare that the Firm/ Company namely M/S _____ ~~has not been~~ black listed or debarred in the past by any Government or Semi-Government organization from taking part in Government Tenders.

In case the above information found false, I/We are fully aware that the tender/contract will be rejected/canceled by the Director, IIM, Lucknow and EMD/SD shall be forfeited. In addition to the above Director, IIM, Lucknow will not be responsible to pay the Bills for any completed/ partly completed work.

Signature of the Tenderer _____

Name _____

Capacity in which as signed _____

Seal of the Firm

FINANCIAL BID

NIT No. – IIML-NC/PUR/CLASSROOM CHAIRS/2021/015

Dated: 30/12/ 2021

SUBJECT: SUPPLY OF CLASSROOM CHAIRS (510 NOS.) AT IIM LUCKNOW NOIDA CAMPUS WITH 3 YEARS ONSITE COMPREHENSIVE WARRANTY

Sl. No.	Product details	Qty.	Offered Rates in in figures (Rs.)	Offered Price in words (Rs.)
1	Supply of Classroom chairs at IIML Lucknow Noida Campus with three(03) years onsite Comprehensive Warranty (As per the specification details mention on Page no.05 & 06 in tender document)	510		
Total				

Note:

- 1- Quoted rates should include all supply, installation, Labor, Cartages charges and three (03) years onsite Comprehensive Warranty.
- 2- Items should be as per specifications in tender documents.
- 3- GST will be extra as applicable.
- 4- This shall be an ALL-INCLUSIVE cost delivery at IIM Lucknow Noida Campus, B-1, Sector-62, Noida-201307.

Signature of the Tenderer _____

Name _____

Capacity in which as signed _____

Seal of the Firm

Stamp & Signature of the Bidder _____

Date: _____